

### Skills specification for Head of Geography (Prep School)

Applicants are expected to:

		Essential	Desirable
<b>Specific requirements</b>	Be able to teach Geography to pupils in Key Stage 2 and 3	✓	
	Be willing and able to teach a second subject at Key Stage 2, if required		✓
	Fully support the aims and ethos of a boarding school and fulfil the associated duties	✓	
<b>Qualifications</b>	Have Qualified Teacher Status	✓	
	Be a well-qualified graduate of Geography or related specialism	✓	
	Have an ongoing record of CPD; be reflective and willing to learn from past experiences	✓	
<b>Experience</b>	Have knowledge of current educational issues, covering both academic and welfare matters including and up-to-date knowledge of current legislative issues and guidance in relation to working with young children	✓	
	Have successful experience of leading/assisting in leading Geography		✓
	Display a commitment to, and knowledge of, the safeguarding of children	✓	
	Have relevant experience working with children of this age	✓	
<b>Professional skills</b>	Be able to support colleagues in their teaching of geography, including non-specialists	✓	
	Have a full commitment to high standards of assessment and tracking	✓	
	Be able to plan and manage a budget efficiently	✓	
	Lead and deliver CPD to colleagues within your department	✓	
	Be able to contribute to the school's sporting programme		✓

	Liaise effectively with the Head of Geography at the Senior School	✓	
	Be able to analyse and evaluate pupil data to effectively monitor and track pupil's progress, as well as using data to inform future planning.	✓	
	Offer activities (geography-based and others) as part of the extra-curricular programme	✓	
	Be passionate about geography and to try to actively promote pleasurable and successful learning for all pupils so that each pupil is positively encouraged to develop his/her potential to the full	✓	
<b>Personal qualities</b>	Be resilient and demonstrate the ability to work under pressure and meet deadlines	✓	
	Manage time effectively	✓	
	Lead by example in terms of planning, marking and creativity	✓	
	Be willing to work within organisational procedures, processes and meet the required standards for the role	✓	
	Have excellent communication skills, and value and respect the needs and views of pupils, colleagues and parents	✓	
	Have a high level of flexibility with a 'can do' attitude and an openness to new ideas and practices	✓	
	Act as ambassador and professional advocate for the School, with strong personal credibility and the capacity to build relationships	✓	