



Shrewsbury School

JOB DESCRIPTION and PERSON SPECIFICATION

SENIOR CRICKET COACH

(Summer Term only)

Section:	Sports Department	Annual Leave:	5 weeks pro-rata
Responsible to:	Director of Sport	Hours of Work:	Full-time
Status of position:	Fixed term (Summer Term only (April – June 2018))	Salary Range:	See section 5

I. INTRODUCTION

Shrewsbury School is an independent Boarding School, committed to the highest standards of education. Its vision is to be the best independent boarding school north of the Thames Valley, and to be comparable with the best in the United Kingdom in terms of breadth, depth and quality of achievement.

The School is a registered charity with a number of wholly owned trading companies. The School is governed by a Governing Body, which has approximately 19 members. The Governing Body and its Committees meet once a term. On occasions there are ad hoc committees to oversee the planning and execution of particular projects.

The Bursar is responsible to the Headmaster and the Governing Body for the overall financial management of the School and its resources in order that the School's objectives can be met. The School has approximately 420 employees and an annual turnover of over £23 million. The Bursar is supported by a Heads of Department team.

2. MAIN PURPOSE OF ROLE

To support the Cricket Professional (AJS) and the Master i/c Cricket (ASB) in providing the highest standard of cricket coaching to pupils at Shrewsbury School.

3. LEVEL OF POSITION

The Post holder will be directly responsible to the Director of Sport (appraisal, training and development and health & safety), with day to day line management by the Cricket Professional & Master i/c Cricket (daily deployment).

4. DUTIES AND RESPONSIBILITIES

The duties and responsibilities below are illustrative duties. The position holder will be expected to become involved in a range of work, on occasions that may not be illustrated below.

Main Responsibilities:

- To plan structured coaching sessions in liaison with the Cricket Professional – whole team, I-on-I's – that ensure that the activity within each session offers progressive development towards defined goal.
- To lead a cricket team – training & matches – and all that entails.
- To attend cricket festivals as required (week before/after Shrewsbury summer term dates) school holiday).
- To lead, as appropriate, staff INSET on cricket coaching.
- To be responsible for the collection and care of sports equipment.
- To ensure that all sessions / activities take place in a safe environment with due regard to Health & Safety requirements and in accordance with the schools Health & Safety policy.
- To report accident and incidents via the stated channels.
- Be a positive presence on the site promoting Cricket within the Shrewsbury School Community.
- To ensure equity in sport, promote fair play and sportsmanship.
- Maintain a current knowledge of governing body programs and policies and practices.
- To promote the work and image of Shrewsbury School by always maintaining high standards of personal appearance and adopting a friendly, professional approach.

Contacts

In all contacts the successful applicant will be required to present a good image of Shrewsbury School as well as maintain constructive relationships.

5. TERMS AND CONDITIONS

- ❖ **Salary:** will be in the range of £4,000pa to £6,000pa (dependent upon the level of coaching qualifications and experience).
- ❖ **Hours:** This is a full-time role working from 16 April 2018 to 30 June 2018 (Summer Term) and will include the following:-
 - *Matches:* throughout the week beyond 'normal' games session timings – including full days and Sundays.
 - *Games sessions:* Mon 4:45pm -6.00pm; Tues & Fri 4.00pm – 6.00pm; Wed & Sat 1.00pm – 6.00pm.
 - *Preparation time:* mornings throughout the week
- ❖ **Holidays:** Your annual leave entitlement is incorporated within your normal paid working year therefore you will receive payment for this entitlement. Please note that you are not permitted, unless prior approval has been given, to take any leave during term-time.
- ❖ **Other:** You will be expected to have an up-to-date DBS certificate, which is required every 3 years, Shrewsbury School will organise and pay for the successful applicants DBS Certificate.



Person Specification SENIOR CRICKET COACH (Summer Term)

A = Application form, D = Documents, I = Interview, P = Presentation, T = Test/Exercise

Description	Essential	Desirable	Method used
Qualifications			
Good standard of education.	✓		A / D
Coaching qualification, Level 2 or above.	✓		A / D
First Aid qualification.	✓		A / D
Child Protection & Safeguard training would be an advantage.		✓	A / D
Work Experience			
It would be an advantage for applicants to have a good or professional background in the playing of cricket.		✓	D / I
Good all round knowledge of long-term development practices for young cricketers.	✓		D / I
Proven experience of working in an education environment		✓	A / D
Excellent proven written and oral communication skills.	✓		A / I
Proven ability to lead and coach a sporting activity.	✓		D / I / T
Personal Attributes			
Proven organisational skills, both in administratively and in practical situations ensuring that priorities are met.	✓		D / I
Able to demonstrate excellent interpersonal and communication skills.	✓		I
Have an excellent rapport with children, with the ability to deliver enthusiastic and focused coaching sessions.	✓		D / I / T
Self-motivated and pro-active approach.	✓		I
Ability to relate to, and supervise, pupils	✓		I

Description		Essential	Desirable	Method used
	Personal Attributes			
	Able to remain calm under pressure.	✓		I
	Able to work independently and as part of a wider team.		✓	A / D
	Other / Special Working conditions			
	Flexible approach to working hours.	✓		A / D