



## Part-Time MFL Teacher

Fixed-Term from 01 September 2018 – 31 March 2019

## The School

Davenies is a thriving IAPS day school for boys aged 4-13. Our ethos and philosophy enable the boys to make the most of their preparatory years, supported by high quality pastoral care, a broad and stimulating curriculum and numerous extra-curricular opportunities.

Davenies has its own distinct character and from their earliest years children are encouraged to relish the learning experience.

We are committed to an education both in and out of the classroom, thereby enabling the academic, artistic, musical, creative and physical potential of each child to flourish. This school is a warm, caring and happy one, where self-esteem is nurtured and grown; we believe that by fostering a wide range of interests and passions we provide the boys with every opportunity to develop in confidence. Our high quality teachers have an excellent track record of preparing children for life at the country's leading senior schools and beyond.

Enterprises such as the unique Davenies Award Scheme and the permeation of technology in our teaching and learning ensure we offer a truly independent educational experience.

At Davenies, our outstanding facilities support us in providing a positive learning experience with our own language of learning that nurtures each boy's understanding of how he learns. Davenies' boys are polite and friendly with their own individual characters, personalities, passions and interests.

## Aims of the School

*Davenies' vision is to engage, inspire and challenge.*

**Davenies' mission** is to ensure that every boy experiences a breadth of educational opportunities, encouraging and cultivating a lifelong eagerness for learning, whether academic, creative, artistic or sporting. We encourage the boys to discover their own passions and talent, to develop determination and resilience, to reach their potential, and to become mindful and thoughtful individuals, with a strong sense of service, responsibility and community.

**Davenies' aims** are:

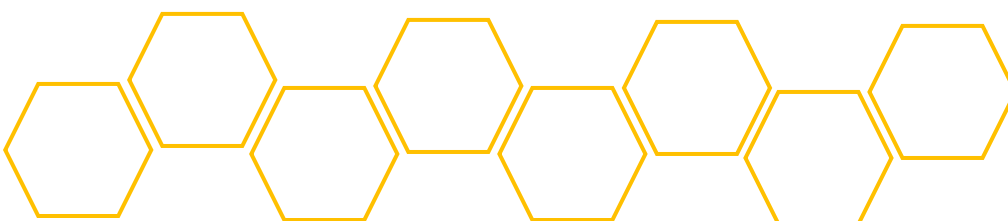
- To offer academic excellence alongside an extensive educational experience
- To deliver contemporary and highly skilled teaching approaches whilst embracing traditional values
- To provide a vibrant, caring and inclusive environment to which all boys contribute and within which they thrive

Fundamental to this is our understanding of boys and how we approach their learning, whilst never losing sight of each boy as an individual.

**Davenies' ethos** underpins our vision to engage, inspire and challenge:

- By engaging, we develop curious, reflective and enthusiastic thinkers
- With inspiration, we nurture motivated and ambitious learners
- Through challenge, we cultivate courageous and determined characters

Davenies' spirit provides the stepping stones that develop courteous, confident, thoughtful and independent young men, and supports our school's motto, *singulus pro fraternitate laborans* – each striving for the good of all.



## The Appointment



### Part-Time MFL Teacher (Fixed-Term)

We are looking to appoint an enthusiastic and engaging Part-Time Modern Foreign Languages Teacher to teach both French and Spanish to pupils in Years 3 to 5. The position is for a fixed-term of two academic terms, from 01 September 2018 until 31 March 2019.

### How to Apply

To apply for this position, please submit a completed Davenies' Teaching Staff Application Form with a cover letter for the attention of the Headmaster. Applications should be sent via email to Mrs Katy Reed, HR & Compliance Officer, or by post.



# Part-Time MFL Teacher (Fixed-Term)

## Job Description

---

### Objectives

- To foster enjoyment and enthusiasm for French and Spanish
- To ensure pupils' learning is of a very good standard
- To enhance the teaching of French and Spanish as subjects

### Principal Areas of Responsibility and Key Tasks

- To prepare and teach lessons in line with the agreed syllabus and schemes of work
- To assess pupils' learning as appropriate
- To liaise with the Head of MFL and Head of Pre-Prep
- To use the target language with pupils as often as possible in the classroom and around the School
- To encourage and support pupils so that they enjoy this introduction to French and Spanish
- To maintain a high standard of display work on classroom boards, where appropriate
- To take part in subject departmental meetings as required by the Head of Department
- To work closely with the Head of Department to ensure departmental policies are met, schemes of work taught appropriately, records maintained and resources kept and updated
- To communicate effectively and regularly with parents and other staff
- To support visits and other special events within the Department

### Working Hours

- This is a part-time post with the candidate being expected to teach a minimum of 12 periods of French and 8 periods of Spanish per week during two full days and one morning (8:15am – 1:00pm)

### Additional Duties

- You will be expected to take on supervisory duties during the normal school week
- Attendance at Parents' Evenings for the classes taught
- Attendance at relevant Staff Meetings
- Attendance at relevant Staff InSeTs
- To attend courses to enhance professional skills





# Part-Time MFL Teacher (Fixed-Term)

## Person Specification

---

### Qualifications, Training & Experience

- The candidate should have attained QTS
- The candidate will be expected to hold a Degree
- French and Spanish to A-Level and/or Degree
- The successful candidate will be required to complete child protection training online (arranged by the school) before they commence the role, where they have not already received training in the past two years

### Competences & Qualities

- We are looking for a dynamic enthusiast
- The individual should have a sense of humour and be kind and approachable
- The individual must be able to assist in making learning enjoyable
- The individual will be expected to encourage an atmosphere of mutual respect when dealing with boys, staff and parents
- The individual must be able to work as part of the School's team
- The individual has to enjoy working with younger children, and to be able to form and maintain appropriate relationships and personal boundaries with children
- The individual must have a good standard of oral and written French
- The individual must be an excellent communicator and be confident in conversational French, with both adults and children
- The individual should be organised and able to plan effectively
- The individual should be able to use ICT effectively, as necessary

## Engage



## The Department

The MFL department aims to:

- Promote a positive attitude to learning and understanding a new foreign language, French and now Spanish, using a wide range of registers and contexts, in line with National curriculum and scholarship criteria.
- Develop the ability to communicate proficiently in the target language both orally and in writing, encouraging excellent communication, curiosity and awareness of various aspects of a new tongue.
- Enhance the learning of a new language through the essential 4 skills (reading-writing-listening and speaking) needed to become an independent linguist.
- To explore different worlds and values associated with various countries where the language is spoken, stimulating and sustaining an interest in and love for the foreign language studied.
- To encourage a good understanding of other cultures and its customs leading to a broadening of the mind and a tolerance of a multicultural society.
- To build on past experiences and studies in view of developing acquired knowledge even further.
- To develop an awareness of the complexity of learning another language through the relevant teaching of grammar, structures and idiomatic forms.
- To support pupils of all abilities (liaising with the SEN policies) to enable them to reach their full potential.
- To offer a wide range of opportunities to assimilate a new language through trips, films, plays, songs, authentic materials and various texts of different nature.
- To be inspirational, challenging and relevant to the needs of all pupils.
- To provide a solid platform to study the language further using E-learning and embracing various modern learning ideas.
- To promote the idea that learning another language is fun, intellectually rewarding and essential.
- To promote the Davenies language of learning:

Language of Learning - MFL	
COURAGEUX	Je prends des risques - pour améliorer mes connaissances
PERSÉVÉRANT	J'essaie toujours - même quand c'est difficile
PERSÉVÉRANT	J'ai toujours envie d'apprendre
RÉFLÉCHI	Je réfléchis - à la façon dont j'apprends
CURIEUX	Je pose des questions – j'écoute les autres et je lis beaucoup

- To develop a child's mind into a well-rounded independent linguist.



## Facilities

Centred around a Grade II Listed Farmhouse, the school comprises a mix of traditional and modern buildings, with the latest, the RIBA award-winning Jubilee Building housing the Pre-Prep and Junior School, having been completed in September 2015. Much of the learning for boys from Reception to Year 4 takes place in their own classroom, and from Year 5 upwards takes place in subject-based rooms. The pupils also benefit from the use of the School's other buildings and outside areas which house the Dining Room and Library, and Sports facilities including swimming pool, gymnasium and astro turf.



## Staff

Davenies has over 70 employees consisting of full and part time qualified teachers and teaching support staff (including technicians), and supported by a team of office staff, a site team led by the Facilities Manager, and a dedicated School Nurse. Catering, cleaning and IT support are outsourced, with external contract staff working alongside the School to provide term-time services. In addition, the School hosts a range of visiting music, LAMDA and extra-curricular activity tutors.

In addition to a competitive salary, teaching staff can expect to benefit from Teachers Pension, childcare voucher provision, iPads to support teaching and learning, Personal Accident and Emergency Dental cover, access to healthcare helpline and counselling services and complementary school lunches and refreshments during term time. A relocation package may be available to the right candidate.





## Safeguarding

Child Protection is always a top priority at Davenies. Davenies is committed to providing the best possible care and education to its pupils and to safeguarding and promoting the welfare of children and young people whilst offering a supportive working environment to all its members of staff. The School recognises that, in order to achieve these aims, it is of fundamental importance to attract, recruit and retain staff of the highest calibre who share this commitment. Child protection screening applies to all staff appointments within the school, including Enhanced DBS Certificate, Barred Lists check, and checks against the Teacher and Management Prohibition Lists.

