Willoughby School

Early Years Teacher

Job Description

Purpose of the Job:

- To provide consistently good and outstanding teaching and learning to all Willoughby pupils.
- To raise standards of pupil attainment and achievement within the Willoughby curriculum, providing an effective education to all pupils with regard to statutory requirements.
- To facilitate and encourage an inclusive learning experience which provides all pupils with opportunity to achieve their potential.
- To contribute positively towards Willoughby School's ethos, philosophy and ideology.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Main Duties

- To fulfil the Conditions of Employment for teachers as stated in the current School Teachers Pay and Conditions Document.
- To establish a purposeful learning environment in which diversity is valued and where pupils feel secure and confident.
- To plan and teach clearly structured lessons or sequences of work, which interest and motivate pupils and in which:
  - Pupils' learning needs and abilities are taken into account.
  - Learning objectives are made clear to pupils.
  - Interactive teaching methods and collaborative group work are employed.
  - Active and independent learning is promoted that enables pupils to think for themselves and to plan and manage their own learning.
- To set challenging teaching and learning objectives which are relevant to and based on your knowledge of pupils and take account of:
  - Their learning needs and abilities.
  - Their past and current achievement.
  - The expected standards for pupils of the relevant age range.
  - The range and content of work relevant to that phase.
- To make appropriate use and contribute to a range of monitoring and assessment strategies as agreed by the school to evaluate pupils' progress towards planned learning objectives, and to use this information to inform your own planning and teaching.
- To monitor and assess as you teach, giving immediate and constructive feedback, which supports pupils as they learn, requiring pupils to reflect on, evaluate and improve their own performance.
- To demonstrate, model and promote through your professional practice, high standards, positive values, attitudes and behaviour expected of pupils.
- To work collaboratively with colleagues, specialist teachers and other professionals in order to maximise effective teaching and learning. To ensure effective/efficient deployment of classroom support.

- To liaise with and support the Phase Leader and Deputy Headteacher to ensure the delivery of a high quality curriculum.
- To establish a clear framework for behaviour management and strategies for recognising, encouraging and rewarding good behaviour and to promote self-control and independence in all pupils.
- To recognise and respond effectively to equality and diversity in the classroom, including challenging stereotypical behaviour (in accordance with school policies) and to maximise opportunities to explore and promote these through teaching and learning.
- To undertake responsibilities for the pastoral care of pupils.
- To contribute to the preparation of annual reviews, action plans, progress and other reports.
- To monitor and support the overall progress and development of pupils as a teacher.
- To ensure that the spaces for learning given into your care are attractive and well kept.
- To take part in liaison and promotional activities such as Open Evenings and Parents' Evenings.
- To contribute to the development of effective subject links with external agencies and other schools.
- To demonstrate commitment to your professional development by evaluating your own practice and learning from the effective practice of others in line with the DFE Teachers' Standards (2013).
- To take part in the Schools' staff development programme and continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the Performance Management Review process.

Other Specific Duties:

- To play a full part in the life of the school community, to support its distinctive ethos and mission and to encourage staff and pupils to follow this example.
- To actively promote the School's corporate policies.
- To continue personal development as agreed.
- To comply with the School's Health & Safety policy and undertake risk assessments as appropriate.
- To comply with the School's Professional Dress Policy and Code of Conduct.
- To undertake any other duty as specified by STPCB not mentioned in the above.
- To establish and maintain a Quality Assurance file.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not be identified. Employees will be expected to comply with any reasonable request from the Headteacher to undertake work of a similar level that is not specified in this job description.

This job description is current at the date shown. It will be reviewed at least annually and, in consultation with you, it may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.

Signed Post Holder Date

Signed Headteacher Date