Application Guidance

How to apply: Please complete the LBB application form, downloadable from the TES website or the Barnet website. We will not accept CVs.

Supporting statement against the person specification: please refer to the application form for details on how to complete this. This information can also be found at the top of the person specification itself.

Please do not write your supporting statement in the box on the form, but as a separate word document entitled ‘Supporting statement (Name: xxxxxxx)’

**Your application should include the following 2 items:**

**• application form**

**• Supporting statement**

The application deadline is Monday 26th November 2018

Please email your application documents to: sosborne@akivaschool.org

Visits to the school are available and encouraged. Please contact Mrs Susy Stone, via the school office (Tel:02083494980), to make an appointment.

Shortlisted candidates will be informed by email by Monday 3rd December 2018 and will be invited to interview on 18th December 2018

References will be taken up prior to the interview. We are committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. The successful applicant will be subject to a DBS check.

Many thanks and we look forward to reading your application.

Davina Solomons-Wise and Lucy Weiner, Chair of Governors

Application Timeline

Closing Date: Monday 26th November 2018

Shortlisting Date: Friday 30th November 2018

Interview Date: Tuesday 18th December 2018

Job Start date: 1st September 2019

Salary: Grp 3 L11-23 £54,401-£72,812

Contract Type: Full time