

JOB DESCRIPTION

Agency	Department of Health	Work Unit	Early Childhood Education and Care
Job Title	Families as First Teachers Family Liaison Officer	Designation	Administrative Officer 4 92%
Job Type	Part Time	Duration	Fixed from 28/01/2019 to 24/01/2020
Salary	\$62,252 - \$71,464	Location	Pularumpi-Pirlangimp
Position Number	38724 RTF 155507	Closing	09/12/2018
Contact	Sue Heysen, Principal Pularumpi School on 08 8978 3661 or sue.heyse@ntschoos.net		
Agency Information	www.education.nt.gov.au		
Information for Applicants	Applications must be limited to a one-page summary sheet and an attached detailed resume/cv. For further information for applicants and example applications: click here		
Information about Selected Applicant's Merit	If you accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: click here		
Special Measures	The NTPS values diversity and aims for a workforce which is representative of the community we serve. Therefore under an approved Special Measures recruitment plan, ATSI applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level. For further information: click here		
Apply Online Link	https://jobs.nt.gov.au/Home/JobDetails?rtfid=155507		

Primary Objective: The Families as First Teachers (FaFT) Family Liaison Officer is part of the school's birth to 3-engagement work and will prepare children for learning by supporting the Family Educator to develop and deliver a range of culturally appropriate early learning place based programs for remote Indigenous families (birth to 3 years) in the community.

Context Statement: The FaFT program is an early learning and family support program for vulnerable and disadvantaged Indigenous families with children prior to school entry (birth-3 years). The FaFT Family Liaison Officer will be the primary source of advice to ensure that programs are respectful of Indigenous parenting and cultural issues. This position will have a critical role in negotiating with community members and agencies in the development and delivery of a place based program. It will also use relationships, knowledge and skills to engage families and community in the program. FaFT programs will work across agencies in communities to promote optimal child development, family engagement in early learning and family support.

Key Duties and Responsibilities:

1. Assist in the delivery of responsive and appropriate early learning and family support programs that meet the needs of remote children and their families, build on families' strength and add value to a range of Indigenous child and family services within the community.
2. Support the delivery of the Abecedarian Approach Australia (3a) which is an evidence-based program to enhance adult child interaction and improve the educational outcomes for children in low socio economic communities.
3. Assist to establish and maintain close working relationships and networks with local community stakeholders.
4. Maintain a leadership role within the community in aspects of information and advice on early learning and parenting.
5. Assist the Pularumpi ST1 Early Childhood Educator (Preschool and FAFT) with administrative tasks to foster positive and inclusive learning environments.
6. Work as part of a team with the Teaching Principal, Early Childhood Educator, Preschool AT and regional Program Advisor regarding place based programs and requirements to effectively support families and communities.
7. Participate in continuous professional development and accredited training, including Abecedarian Approach Australia (3a).

Selection Criteria:

Essential:

1. Good understanding and appreciation of Indigenous child rearing practices and demonstrated knowledge of early childhood development of families in remote communities.
2. Demonstrated ability to use relevant local language (Tiwi) and communicate clearly in English both orally and in writing; and have a clear understanding of local and cultural issues in early childhood services provision.
3. Experience working as part of an effective team in remote Indigenous communities, with the capacity to work unsupervised, and to exercise sound judgement.
4. An ability to interact effectively with people from diverse cultures, with strong negotiating and liaison skills.
5. Current NT Working with Children Notice (Ochre Card) and current NT drivers licence.

Desirable:

1. Relevant experience in the development and delivery of adult capacity within the local community.
2. Have or working towards a Certificate IV in Training and Assessment.