

The Bishop Wand Church of England School

Terms Summary

Job Title	Assessment and Data Administrator
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Contract Details

Contract Commencement Date	1st September 2017
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Contract Type	Permanent <i>(subject to 6 month probation for applicants new to service)</i>
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Hours	25 hours per week
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Work Pattern	Monday to Friday: 9.00am to 2.30pm (30 minute break per day)
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Weeks per year	39 weeks per year (term time)
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Annual Leave	School Holidays only
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Salary Details

Service Conditions	Surrey Pay
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Salary Grade	S6
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Annual Salary (Full Time Equivalent)	£20,628.00 - £23,669.00
Pro-rata Salary	£12,211.00 - £14,012.00

The Terms and Conditions as noted above apply to the June 2017 recruitment campaign