



HEALTH FUTURES UTC

JOB DESCRIPTION

Job Title: Principal

Starting date: 1st September 2018

Salary: Circa £90,000pa

Accountable to: UTC Trust Board

Reports to: UTC Trust Board Chair

Responsible for: Senior Management Team of the UTC

Key Purpose

Working with key partners and other stakeholders to provide the leadership, vision and direction to develop and implement the strategic aims and objectives of the Health Futures UTC to become a 'national exemplar' linking the NHS and other health-related organisations with HE, FE and other training providers.

To be responsible for setting the educational leadership standards around the progression and attainment of young people, and to develop, communicate and nurture a cohesive ethos that will celebrate the range of cultures and social backgrounds of learners and their families.

To ensure the UTC becomes a centre of excellence for science and health learning and teaching. Also, to develop and enhance the opportunities for research and innovation through working with students, employers, teachers and academies.

Key roles and Responsibilities

- Working with the Board, partner healthcare providers, patient representatives, parents, pupils and other Stakeholders to set the aims and objectives of the Health Futures UTC and the appropriate strategies and plans are put in place to deliver them.
- To develop and implement a broad, inclusive health and science curriculum that changes lives by closing the gap by providing a clear pathway between school, further education, higher education and employment that is delivered to the highest standards in partnership with employers; with extensive use of Information Technology, simulation centres and project based learning
- To raise the profile of the UTC locally, regionally and nationally to enhance its reputation amongst health and health-related employers, higher education providers, children and parents;
- In line with the national teaching standards, to ensure that the education and technical learning of pupils and the achievement of the highest possible standards are met, where technical learning is valued and high expectations of good behaviour and attendance are the norm.

- Working with health care provider partners and other stakeholders to ensure that the curriculum encourages learning and offers pupils an excellent food insight into the health and science sector, to the world of work and future career and employment opportunities.
- To play a major role in prioritising and raising the standards around the technical learning linked to health and science skills that are essential to the regeneration of the region and to the skills and knowledge base of its young people. Also, to lead on the development of new qualifications and structures for validation within the University.
- To actively engage with parents, carers, community groups, partner health care providers, service users the University and FE colleges, to ensure the UTC becomes embedded within and reflects the diverse cultural and social background within the West Midlands.

Operational and managerial Responsibilities

- To be directly responsible for the recruitment and retention of the senior management team whilst providing leadership, senior management responsibility and direction to ensure all staff (both teaching and non-teaching) are motivated and empowered to work in an efficient and effective manner.
- To ensure that appropriate performance management and appraisal systems are in place (linked to national teaching standards for teaching staff) for all staff and that opportunities for personal and professional training and development, coaching and mentoring are available.
- To ensure that the physical environment, including technical and IT equipment is safe, fit for purpose and that all health and safety environmental and any other statutory requirements are met.
- To be responsible for any other legal and/or statutory compliance responsibilities e.g., Ofsted, employment legislation, provision of an educational facility, with lead responsibility for Health and Safety and Safeguarding. In addition, to be responsible for ensuring that all reporting/audit requirements are met and relevant policies and procedures are in place.
- To provide regular reports on achievement of key objectives, targets etc., to the Trust Board and that appropriate monitoring and contingency planning arrangements are in place.
- To be responsible for ensuring that the appropriate financial planning and budgetary controls are in place. Also, that budget are regularly reviewed and monitored via the relevant financial controls, audits and statutory requirements.