



**TEACHER OF GERMAN
MPS/UPS (Fringe)
TLR opportunity for possible leadership
responsibilities within the German department for
an experienced candidate
To Start September 2017**



JOB PROFILE – SUBJECT TEACHER

JOB TITLE	Teacher of German
JOB PURPOSE	To ensure that all students make as much progress as possible through high quality teaching and effective assessment for learning. To participate in activities that support the aims of the school.
ACCOUNTABLE TO	Head of Faculty/Department/Subject/Curriculum Key Stage
ACCOUNTABLE FOR	Students in classes taught

KEY ACCOUNTABILITIES

- a. To prepare and teach high quality lessons to students.
- b. To follow and contribute to departmental schemes of work.
- c. To assess student work providing appropriate feedback to encourage further improvement.
- d. To maintain comprehensive records of students' progress and assessment in line with whole school policy.
- e. To report on student progress in line with whole school policy.
- f. To attend parents' evenings and respond to parental requests for information.
- g. To promote the progress of all students and their well-being, with due regard for discipline, health and safety.
- h. To maintain a stimulating, safe and appropriate learning environment.
- i. To participate in the life of the school, including contributions to staff, Faculty and Year Team meetings, participation in Continuing Professional Development and Performance Management, and participation in school routines, duties and other whole school activities.

Subject Specific Information

The MFL department prides itself on delivering high-quality language learning to our students and providing opportunities for them to develop life-long language skills that will support and enrich their future life chances.

We are a large department, currently comprising ten teaching staff with a range of languages and experience. We also have three language assistants who are native speakers and work mainly with AS/A2 students. In addition we have Schools Direct and/or PGCE trainees each year.

Almost all students in Key Stage 3 learn two languages from French, German or Spanish. No one language takes prominence. Students are taught in mixed ability classes for the first term of Year 7, after which they are set, where possible, according to ability. All students are taught in ability sets for Years 8 and 9. At Key Stage 4, a large number of students continue with at least one foreign language, and we currently follow the Edexcel specification. Our results in 2015 were our best ever, with 98% A*-C in French, 89% A*-C in German and 89% A*-C in Spanish. In the Sixth Form, we offer AS and A level in French, German and Spanish, and use the Edexcel specification for all three languages.

All full time staff have their own classroom equipped with data projector with speakers and normal whiteboard. Four of our classrooms are equipped with interactive whiteboards (Smartboards). In addition, we have a dedicated ICT suite with 30 PCs. We also have the latest software available for language learning in the classroom and the ICT suite. We have a departmental work room with computers and working space for staff use.

We follow units from Studio, Stimmt and Viva at Key Stage 3 and use the Edexcel textbooks for GCSE and AS/A2 level. There are also many other resources available. We adopt a collaborative approach: working closely together to share planning, ideas and teaching strategies. We actively promote an innovative approach to language learning, providing our students with an engaging and exciting learning experience. Our new colleague will be assured of a warm welcome and much support from all members of the department.

Martin Skitt

Head of Modern Languages

Person Specification – Teacher

The following selection criteria are the skills and experience required for this position

- Excellent subject knowledge and a relevant degree and teaching qualification.
- The ability to use a range of teaching methods in the classroom and to promote a stimulating learning environment.
- Willingness and ability to work as a member of a team.
- The ability to work to and achieve high standards.
- Enthusiasm and a sense of purpose in the delivery and assessment of the curriculum.
- Ability to make effective use of data and develop intervention strategies to improve students' learning.
- Good communication skills.
- Competent user of ICT with the ability to use these skills in the classroom.
- Ability to contribute to departmental extra-curricular activities.
- Energy, commitment and the desire to use the experience offered by this post for promotion.

General Duties

In addition to his/her particular teaching within the department, the successful applicant will be expected to take a full and active part in the life of the school. The school day at Oxted School is structured so that the bulk of the teaching takes place before a second break of 40 minutes. Periods 1 and 2 are followed by a 20 minute tutor time or assembly. Periods 3 and 4 take place after a 30 minute first break. The afternoon session contains period 5. Lessons are one hour long and we work

on a two week timetable. NQTs are allocated 38 periods teaching per fortnight while other staff without management responsibilities are allocated 42 periods teaching. In addition the vast majority of teaching staff will be form tutors.

Safeguarding

The successful candidate will be subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS).

The Howard Partnership Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.