**PERSON SPECIFICATION FOR: ASSISTANT PRINCIPAL**

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|  | ESSENTIAL | DESIRABLE |
| **QUALIFICATIONS & TRAINING**  |
| Degree in relevant subject | Y |  |
| QTS for secondary education | Y |  |
| PGCE | Y |  |
| Relevant up to date training in subject up to GCSE | Y |  |
| Relevant up to date training in subject including A Level |  | Y |
| Leadership training  | Y |  |
| **TEACHING**  |
| A ‘good’ or better classroom teacher  | Y |  |
| Excellent understanding of effective and engaging teaching methods | Y |  |
| An ability to engage, enthuse and motivate students and plan differentiated lessons to ensure equal opportunity for all | Y |  |
| An understanding of, and an ability to create, a positive climate for learning | Y |  |
| Teaching experience at KS3 and KS4  | Y |  |
| Teaching experience at KS5 |  | Y |
| Involvement in developing effective and engaging teaching methods  | Y |  |
| Experience of developing use of ICT in teaching  |  | Y |
| **ASSESSMENT** |  |  |
| An understanding of the use of assessment to inform planning and provision | Y |  |
| Evidence of improved student outcomes | Y |  |
| The ability to understand and produce data regarding students  | Y |  |
| **LEADERSHIP** |  |  |
| Leadership experience at middle or senior leadership  | Y |  |
| Leadership experience for at least 2 years | Y |  |
| Experience of improving teaching and learning and improving student outcomes  | Y |  |
| Subject mentor experience |  | Y |
| Experience of monitoring and evaluation to evidence impact | Y |  |
| Experience of coaching and mentoring |  | Y |
| **ATTRIBUTES** |  |  |
| The ability to relate to and build relationships with students, parents and other members of the school community.  | Y |  |
| Ability to meet deadlines and maintain high professional standards at all times | Y |  |
| Commitment to participative and continuous improvement  | Y |  |
| Openness and willingness to learn | Y |  |
| Enthusiasm for change | Y |  |
| Resilience | Y |  |
| A willingness to participate in enrichment activities | Y |  |
| Discrete and aware of issues of confidentiality | Y |  |

Heyford Park Free School are committed to Safeguarding and promoting the welfare of children and young people.

All appointments are subject to satisfactory checks prior to and throughout the duration of employment. All checks are mandatory and must be completed to the satisfaction of the Trust before a conditional offer of employment is confirmed.