

GLF Schools - Job Description

Job Title	Intervention Leader
Core purpose	
<ul style="list-style-type: none"> To support children's learning as directed by the leadership team, Class Teacher and SENCO by working with groups of children and individuals to ensuring all children have access to the curriculum in a safe, caring and learning environment. To support the teacher with their responsibility for the development and exceptional education of children in schools. Using routine supervision and care skills to support children. 	
Key accountabilities	
<ul style="list-style-type: none"> Work from guidance given by the leadership team, class teacher and SENCO, to contribute effectively to planning, preparation, delivery and assessment of intervention sessions, including selection and preparation of pupils' learning activities. To support in planning and evaluating programmes and adapting teaching materials to suit the particular requirements of individual children or groups of children. Liaise and communicate effectively with class teachers on progress made by pupils from the intervention. Use ICT to advance pupil's learning and confidence where appropriate. Liaise with leadership team, class teacher and SENCO to take part in training activities offered by the school to further knowledge and skills To discuss with and report back to the teacher on the assessment of children's work. To organise and maintain a specific learning environment. To ensure that the well-being, behaviour and personal development of children enhances their learning opportunities and like skills. To maintain confidentiality in and outside the workplace. To understand and assist in interpreting school policies. 	
Other	
<ul style="list-style-type: none"> Any other duties commensurate with the role as directed by the Headteacher 	
Accountability	
<ul style="list-style-type: none"> It is expected that an Intervention Lead is accountable to the leaders across the whole school. GLF Schools expects its employees to work flexibly with the framework of the duties and responsibilities above. This means that the post holder may be expected to carry out work that is not specified in the job profile but which is within the remit of the duties and responsibilities. 	
Safeguarding	
<p>GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for a DBS disclosure. We particularly welcome applicants from under- represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.</p>	

GLF Schools - Job Description

Job Title	Learning Support Assistant	Job Reference	
Location	Hillcroft Primary School	Travel Required	No
Core purpose			
<ul style="list-style-type: none"> To support the teacher with their responsibility for the development and exceptional education of children in schools. Using routine supervision and care skills to support children. 			
Key accountabilities			
<ul style="list-style-type: none"> To assist in the delivery of educational work programmes by participating in day-to-day learning activities, supporting children so that they achieve to the best of their abilities. To support in planning and evaluating programmes and adapting teaching materials to suit the particular requirements of individual children or groups of children. To discuss with and report back to the teacher on the assessment of children's work. To contribute to the carrying out of child programmes, including literacy and numeracy, keyboard skills, life skills and to ensure that the programme is delivered professionally at all times. To participate in staff development activities and, where required to contribute to any multi-disciplinary discussion of a child's needs/progress. To organise and maintain the learning environment To work as part of a team to ensure that, the well-being, behaviour and personal development of children enhances their learning opportunities and like skills. To maintain confidentiality in and outside the workplace. To understand and assist in interpreting school policies 			
Other			
<ul style="list-style-type: none"> Any other duties commensurate with the role as directed by the Headteacher 			
Accountability			
<ul style="list-style-type: none"> The learning Assistant is accountable to the Headteacher GLF Schools expects its employees to work flexibly with the framework of the duties and responsibilities above. This means that the post holder may be expected to carry out work that is not specified in the job profile but which is within the remit of the duties and responsibilities. 			
Safeguarding			
<p>GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for a DBS disclosure.</p>			

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