

PERSON SPECIFICATION -
COVER SUPERVISOR (PE)

		E = Essential D = Desirable	How criteria will be measured: interview I application form AF presentation P report R in-tray exercise IE
KNOWLEDGE	<p>Understanding and working knowledge of the national curriculum and other learning programmes (within specified age range/subject area) e.g. knowledge of core subject areas etc.</p> <p>Working knowledge and understanding of principles of child development, learning styles and independent learning.</p> <p>Working knowledge of relevant policies/codes of practice/legislation</p> <p>Understanding of inclusion, especially within a school setting</p> <p>Experience of resources preparation to support learning programmes</p>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>AF</p>
SKILLS AND ABILITIES	<p>Ability to work effectively within a team environment, understanding classroom roles and responsibilities</p> <p>Ability to build and maintain effective working relationships with all pupils and colleagues</p> <p>Ability to promote a positive ethos and role model positive attitudes</p>	<p>E</p> <p>E</p> <p>E</p>	<p>I</p> <p>I</p> <p>I</p>

	Ability to work with children at all levels regardless of specific individual need and identify learning styles as appropriate	E	I/AF
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	Ability to adapt own approach in accordance with pupil needs	E	I
	Excellent personal numeracy and literacy skills	E	AF/I
	Effective use of ICT to support learning	D	AF
QUALIFICATIONS AND TRAINING	Minimum 2 years experience of working with children in an educational setting (within specified age range/subject area)	E	AF
	Good standard of Education	E	AF
	NVQ 2/3 or equivalent in teaching assistance or relevant experience	E	AF
	Requirement to complete DfES Teacher Assistant Induction Programme	E	I
	Willingness to participate in relevant training and development opportunities	E	I
	Training in the literacy/numeracy strategy	E	AF
	Training in special educational needs strategies	D	AF
	Willingness to undertake appointed person certificate in first aid administration	D	I
	Specialist subject knowledge curriculum/resources (Enter specifics here) if required by school	E	I

PROFESSIONAL VALUES AND PRACTICE	<p>Must be able to demonstrate all of the following:</p> <p>High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements</p> <p>Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners</p> <p>Demonstrate and promote the positive value, attitudes and behaviour they expect from the pupils with whom they work</p> <p>Ability to work collaboratively with colleagues, and carry out role effectively, knowing when to seek help and advice</p> <p>Able to liaise sensitively and effectively with parents and carers recognizing role in pupils' learning</p> <p>Able to improve their own practice through observations, evaluation and discussion with colleagues</p>		<p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>I</p>
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