

Chief Executive: Mr Tarun Kapur CBE

Chairman: Mr Brian D Rigby MBE

Dear Applicant

Thank you for your interest in the position of Teacher of Mathematics (maternity cover)**, Ashton on Mersey School, Cecil Avenue, M33 5BP.**

Please find below a job description and person specification.

If you would like to learn more about The Dean Trust, please visit thethedeantrust.co.uk.

**Method of Application**

The preferred method of application is electronically via email to [recruitment@thedeantrust.co.uk](mailto:recruitment@thedeantrust.co.uk). All applications must be made using The Dean Trust’s application form. Applications will be shortlisted for interview and the HR Department will contact those applicants who are selected.

**Closing Date**

Applications received after the closing time of **10am Thursday 1st December 2016** will not be considered.

The Dean Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

If you have any questions please contact us on 0161 973 1179 or email [recruitment@thedeantrust.co.uk](mailto:corporateservices@thedeantrust.co.uk). Thank you again for your interest in working for The Dean Trust. We look forward to hearing from you.

Mrs S Taylor

**HR & Payroll Manager**

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| Cecil Avenue Sale Cheshire M33 5BP  t: 0161 973 1179  e: thedeantrust@aom.trafford.sch.uk  w: www.thedeantrust.co.uk  Registered in England 8027943 VAT Registration 195 3889 46  The Dean Trust is a company limited by guarantee. |  |

The information contained below is to help staff understand and appreciate the work content of their post and the role they are to play in the operation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used, in which case all the usual associated duties are included in this job description.

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| **Job title** | **Teacher of Mathematics (Maternity Cover)** |
| **Reporting to** | **Head of Mathematics** |
| **Main purpose of job** | The post holder will be expected to teach Mathematics across the full age and ability range. |
| **Key responsibilities:** | |
| * Deliver engaging Mathematics lessons up to GCSE level for pupils at Key Stage 3, 4 and 5 * To set high expectations for pupils’ behaviour, establishing and maintaining a good standard of discipline through well focused teaching and through positive and productive relationships * To use a variety of teaching methods which sustain the momentum of pupils’ work and keep all pupils engaged * To mark and monitor pupils’ class work and homework in line with the faculty marking policy, providing constructive oral and written feedback and setting appropriate targets for pupils’ progress. * To make effective use of assessment information to inform planning and maximise learner progress. * Keep accurate records of pupil attainment and progress, identifying and communicating any pupil underachievement to the Head of Department and Assistant Head of Department and implementing intervention strategies where needed. * To attend and contribute fully to meetings and progress evenings as required * To carry out the role and responsibilities of a form tutor * To contribute to the planning and delivery of wider curricular activities | |

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| **All employees have the responsibility to:** |
| * Ensure any documentation produced is to a high standard and is in line with the brand style * Be aware and comply with all policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person * Participate in training and other learning activities as required * Participate in the school/academy Performance Management process * Provide appropriate guidance and supervision and assist in the training and development of staff as appropriate * To promote the area of responsibility within the school/academy and beyond * To represent the school/academy at events as appropriate * To support and promote the school/academy ethos * To undertake any other duties and responsibilities as required that are covered by the general scope of the post * To undertake any other reasonable duties at the request of the Chief Executive & Academy Principal, Academy Director (Secondary) and Headteacher |

The job description will be updated where appropriate in consultation with the post-holder.

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| **Education and qualifications** | **Essential**   * Good Honours Degree * Qualified Teacher Status |
| **Experience** | **Essential**   * Excellent and enthusiastic classroom practitioner * To be able to teach Mathematics up to GCSE standard |
| **Special aptitudes** | **Essential**   * Be able to work as a member of a team * Be committed to ensuring that every pupil is given the opportunity to achieve their potential and meet the high expectations set for them * Take responsibility for their own professional development and to keep up to date with research and developments in both their subject and teaching methodology * Demonstrates well developed knowledge and understanding of the latest innovations in Mathematics education   **Desirable**   * Be able to contribute to the extended curriculum * To integrate ICT into the teaching of Mathematics |
| **Interpersonal skills** | **Essential**   * Has excellent communication skills and is able to communicate effectively with pupils, staff and parents * Is highly organised and efficient * Ability to work individually and as part of a team |