

## Teacher of English -Required, September 2017



### College Beau Soleil

The school is an international co-educational boarding school for 11-18 year olds located in the Swiss Alps. The focus of the school is to balance a stimulating academic education with the wider opportunities to develop personal skills arising from the broad outdoor expeditions and service programme on offer.

The school offers educational programmes in both English and French, offering the IGCSE and IB programme within the International Section and, for the French Section, the French Brevet and Baccalaureate programme. The student body is currently 230 students from 44 different nationalities.

College Beau Soleil is a member of the Nord Anglia Education group of schools which offers its staff the opportunity to share in its worldwide network of schools as well as benefitting from the professional training opportunities of a global education provider. College Beau Soleil is also a member of the Round Square organisation.

### Our Community

High quality teaching and learning is a key driver in our ongoing efforts to improve the Beau Soleil educational experience. We have a growing emphasis on grass roots JPD and working together to encourage exceptional results. Creativity and innovation, energy and high expectations shape our approach.

Our pastoral team is devoted to the welfare of boarders. Every effort is made to ensure that students have access to the best services, emotional support and a warm family atmosphere whilst they are at school.



## Teacher of English required for September 2017

**Are you an inspirational teacher looking for an amazing opportunity in a successful and expanding/ school? The College Alpin Beau Soleil is looking for a Teacher of English to join our team and deliver fantastic, engaging lessons to our students aged 11 – 18. We welcome applications from exceptional, self-motivated and reflective professionals with the right blend of energy and experience, and a passion for teaching that embraces change and innovation.**



**The ability to offer Film Studies to IBDP level would be advantageous.**

As a qualified teacher you will be a fluent English speaker, familiar with the IBDP curriculum and confident working with students from diverse backgrounds. You will be an excellent communicator and confident with technology; someone who gets on well with colleagues, students and parents. Amongst other things, you'll be well organised, have a good sense of humour and will want to participate fully in the extra-curricular aspects of school life including the boarding provision as well as the classroom. Ideally, you will already have a basic level of French language and be keen to develop your language skills.

In addition to being highly successful in its own right, the College Alpin Beau Soleil is a member of the Nord Anglia Education family of premium international schools. This means you'll be joining an international team in which thoughts and ideas are shared around the globe as we strive to make our schools the very best in the world. You will have the security and opportunities that come from being part of a high quality global organisation dedicated to education and professional development.

In return for your passion to deliver the highest quality all-round boarding education you will enjoy a competitive salary, and places in the school for your children. You will also have the opportunity to live in and work in the stunningly beautiful Swiss Alpine ski resort of Villars sur Ollon.

Here at the College Alpin Beau Soleil, we are a close knit team who are proud of our school and boarding community. We educate 230 young people of more than 40 nationalities, preparing them for futures as global citizens. If you'd like to be a part of our on-going success, please get in touch; we'd love to hear from you.

Find out more about us at [www.beausoleil.ch](http://www.beausoleil.ch)

### HOW TO APPLY

Please complete the application form available on our website at <http://site.beausoleil.ch/Employment-Opportunities> and send it along with your CV and motivation letter to [jobs@beausoleil.ch](mailto:jobs@beausoleil.ch)

The closing date for applications is Friday December 2<sup>nd</sup>. Successful short listed candidates will have a first interview in London on the 19, 20 or 21 of January 2017. A second round of interviews will take place in Switzerland.

*College Alpin Beau Soleil is committed to safeguarding and promoting the welfare of children and young people. Clearance from the Disclosure and Barring Service is required prior to appointment.*

**JOB DESCRIPTION:** Teacher of English

**STATUS:** Full Time

**RESPONSIBLE TO:** Head of Department, Deputy Head, Academic

**JOB PURPOSE:**

As a teacher of English at College Alpin Beau Soleil, you will work with real energy and enthusiasm, contributing to the successful planning, delivery, development and ongoing evaluation of our English provision. The English Department plays a central role in our academic provision and teaches across both the international and French sections of the school. Working closely with the Head of English and the other teachers within the team, colleagues in SEN, EAL and Library, you will be committed to ongoing improvement through a culture of JPD, peer support and reflective practice. English teachers can expect to teach across the range of Junior, IGCSE and IBDP English programmes. As part of our team, you will have the ambition and determination to support us in our aims of ensuring that every student exceeds expectations both in and beyond the classroom.

**The School**

College Beau Soleil is an international co-educational boarding school for roughly 230 11-18 year olds located in the Swiss Alps. The focus of the school is to balance a stimulating academic education with the wider opportunities to develop personal skills arising from the broad outdoor expeditions and service programme on offer. The school offers education programmes in both English and French, offering the IGCSE and the IB programme within the International Section and, for the French Section, the French Brevet and Baccalaureate programme.

The school is committed to the professional development of its staff, this is supported by the development opportunities available through Nord Anglia Education, the global education provider, to which it belongs.

The College is also a member of the Round Square group of schools and holds CIS and NEASC accreditation.

**The opportunity**

This opportunity arises as a result of the departure of our current English teacher this summer.

**English at Beau Soleil**

The English Department at College Alpin Beau Soleil aims to develop in students an enjoyment of and high levels in reading, writing, analysis and communication skills.

In the junior years, all students follow a curriculum based on Key Stage 3 guidelines and Nord Anglia criteria. It focuses on reading, writing, speaking and listening, and includes the study of a variety of texts. This helps to prepare students for the IGCSEs in English Language and Literature in the middle school years.

In the Senior School, students prepare for one of the three IB English courses – English A Literature, English A Language and Literature or English B. Results in all these courses are continually above the world average and the available choice supports the International Students at the school to aim for high IB grades. Throughout the year groups, the English teachers should lead students in the discovery and analysis of a variety of texts and media sources. The successful candidate will be joining a team of enthusiastic, creative and supportive teachers at the school.

### Key responsibilities of the teacher

#### *The role as a teacher:*

The teacher at Beau Soleil plays a key role in the educational experience of the pupil. Their role is to share their enthusiasm for their subject and provide ways by which the pupil will make progress in this area. Their role in the classroom together with their contribution to the department to which they belong form a vital part in creating the dynamic learning environment to which the community of Beau Soleil aspires.

All teachers should be willing to engage in ongoing personal learning in order to fulfil their responsibilities to the pupils who study their subjects.

1. **Teaching and Learning:** All teachers will secure and sustain effective teaching, evaluate the quality of teaching and standards of pupils' achievements and set targets for improvement. They will:
  - a. *embody a love of learning and engender it in colleagues and pupils alike,*
  - b. *set high expectations which inspire, motivate and challenge pupils,*
  - c. *demonstrate excellent subject and curriculum knowledge*
  - d. *deliver top quality lessons which embody the key elements recognized by the school to take forward the learning of the student, demonstrating within these a knowledge and understanding of how pupils learn and how this impacts on teaching*
  - e. *adapt teaching to respond to the strengths and needs of all pupils, including those of high ability, those with English as an additional language, and those with special educational needs*
  - f. *make accurate and productive use of assessment, demonstrating a knowledge of how to use formative and summative assessment to secure pupils' knowledge*
  - g. *use relevant data to monitor progress, set targets and plan subsequent lessons*
  - h. *give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback*
  - i. *manage behaviour effectively to ensure a good and safe learning environment, demonstrating approaches which are appropriate to pupils' needs in order to involve and motivate them*
2. **Professional development and wider responsibilities**  
Teachers will:
  - a. *take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues*
  - b. *reflect systematically on the effectiveness of lessons and approaches to teaching*
  - c. *communicate effectively with parents with regard to pupils' achievements and well being*
  - d. *make a positive contribution to the wider life and ethos of the school*



3. **Working as a team:** the teacher will:
- a. *generate positive relationships with colleagues by being clear, open, honest and accessible,*
  - b. *ensure that schemes of work and other departmental documentation for which they are responsible are reflective of the aims of the school, the needs of the pupils and are compliant with regulations*
  - c. *contribute to the design and provision of an engaging curriculum within the relevant subject area(s)*
  - d. *participate in school meetings as appropriate*
4. **Efficient and effective deployment of resources:** the teacher will support the head of department to identify appropriate resources for their subject and ensure that they are used efficiently, effectively and safely.  
This is done through:
- a. *The collaboration with the Head of Department in the management of the budget allocated to the subject for the purchasing of teaching resources,*
  - b. *The selection and purchase of teaching resources and submit purchase requests through the designated channels, working in this area with their Head of Department*
  - c. *Helping in the management and co-ordination of all external examination entries for their subject, working closely with their Head of Department*
  - d. *The encouragement of a positive learning environment (attractive learning areas & displays).*
  - e. *The development of learning opportunities outside the classroom: trips, activities etc.*
  - f. *Fulfilling responsibilities regarding examination entries and other necessary administrative responsibilities*
  - g. *Developing teaching methods through a variety of resources, including through new technology*

### **Contribution to the wider life of the school**

**Teachers at College Beau Soleil** have the opportunity of participating in a wide range of extra-curricular activities organised by the school, including Expeditions, whole school Challenges and a rich range of international and local trips and visits.

Teachers are expected to teach a full quota of lessons and to be a form tutor (for which a period allowance is received). In order to support and participate in the holistic

Educational provision we offer, teachers also complete a weekly evening duty and 8 weekend day duties throughout the year.

The main responsibilities of the post are listed above under a series of sub-headings, but the list of duties and responsibilities outlined in this job description is not exhaustive. It will be reviewed annually and may be modified by mutual agreement with the Principal, to reflect and anticipate changes in the nature of the post.

### **Form Tutor Responsibilities**

- Complete the daily register accurately
- Monitor attendance and punctuality, including follow-up
- Monitoring standards of dress and personal appearance and address any issues as they arise
- Escort groups to assembly and (normally) attend assembly
- Responsible for the completion of Tutor Report and the co-ordination of reports and other records requested by SLT or parents
- Respond to disciplinary problems as required, referring serious misconduct to the Head of Section as appropriate
- Share information from Head of House / Head of Section to the tutor group in a prompt manner
- Encourage inter-form competitions and the participation of the tutor group in other school activities
- Be available to meet parents as appropriate
- Support the overall academic and pastoral welfare of tutees
- Activities supporting learning in tutor periods
- Knowledge of the tutorial programme
- Knowledge of the SEN students and their targets
- Target group members in your tutor group
- Timely review and follow-up to reports (after approximately 6 weeks or sooner where appropriate )

### **Person Specification**

#### **Essential:**

- Good quality English Honours degree
- Qualified teacher status
- Willingness to continue to learn and develop both subject knowledge and as a classroom practitioner
- Willingness to contribute to the wider life of the school beyond the classroom, including some evening and weekend duties.
- Ability to thrive in a busy boarding school environment

#### **Desirable:**

- IBDP teaching experience
- Some proficiency in French language
- Resilience
- Flexibility
- Good sense of Humour

### **Skills**

- Confident use of IT
- High level of communication skill, both written and oral, enabling the post holder to actively listen and engage with others, overcoming barriers to understanding, dealing effectively with contentious and/or sensitive issues
- Ability to work independently within a team, focusing on achievement at an individual and a departmental level

### **Experience**

- Proven track record as an English teacher
- Good or outstanding teaching and learning practitioner
- Achieving personal work goals and objectives (e.g. accepts and tackles demanding goals with enthusiasm; works hard and puts in longer hours when it is necessary; seeks to set and achieve stretching goals; aspires to greater levels of performance and attainment for students and self)

### **General**

Undertake such duties as may from time to time be reasonably assigned by the Principal. This job description is not necessarily a comprehensive definition. It will be reviewed periodically and when appropriate. It may be subject to change or modification at any time after consultation.

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