Person Specification
ICT Network Manager

In your letter of application please relate your experience and strengths to the person specification and job description		Attributes		Where Identified		
		Essential	Desirable	Application Form/Letter	Interview	Reference
Qualifications & Knowledge	▪ HNC/degree Level ICT or equivalent; or relevant professional experience	✓		✓	✓	
	▪ Professional Networking, Server or Virtualisation qualifications or relevant professional experience	✓		✓	✓	
	▪ Relevant professional experience and/or qualification designating professional knowledge and competence in network, systems and information security	✓		✓	✓	
	▪ Relevant professional experience and/or qualification designating professional knowledge of networking features and functions	✓		✓	✓	
	▪ Professional certification for IT service management e.g. ITIL Certificate in IT Service Management at Foundation or above	✓		✓	✓	
	▪ Relevant, current knowledge of IT and workplace Health and Safety	✓		✓	✓	
	▪ Evidence of other relevant, up to date and appropriate CPD and certifications		✓	✓	✓	✓
	▪ Up to date professional specialist technical knowledge including but not limited to: Capita SIMS.net MIS systems, Symantec Backup Exec, Sophos Antivirus, Microsoft Office suites, Microsoft System Centre Products, MDT deployment services, Microsoft Hyper V, Microsoft O365, Microsoft Azure, Lightspeed MDM and Web filter	✓		✓	✓	
	▪ Up to date professional specialist technical knowledge of hardware and maintenance procedures including infrastructure, servers and end user devices	✓		✓	✓	

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	▪ Up to date professional specialist technical knowledge of operating systems including Windows 10 and Windows Server 2016, Apple OSX including OSX server and Linux Distributions	✓		✓	✓	
	▪ Technical knowledge of system integration risks and issues	✓		✓	✓	
	▪ Excellent Literacy & Numeracy skills.	✓		✓	✓	✓
Experience	▪ Minimum of two years' experience in providing ICT services to educational establishments	✓		✓	✓	✓
	▪ Minimum of two years' experience of designing, configuring and managing IT networks, demonstrating full compliance with health, safety and welfare regulations and best practice affecting ICT across educational establishments	✓		✓	✓	✓
	▪ Minimum of two years' experience in designing IT network infrastructure for educational establishments	✓		✓	✓	✓
	▪ Minimum of two years' experience in technical implementation and support for IT network infrastructure	✓		✓	✓	✓
	▪ Minimum of two years' experience of designing, configuring and managing networks in mixed environments	✓		✓	✓	✓
	▪ Experience of some or all of the following technologies: Virtualisation such as Citrix,VMware and Hyper V, Dell/HP servers and SAN storage, Cisco network devices, Cisco firewalls, Telephony phone systems such as AVAYA, Web Filtering and MDM		✓	✓	✓	
	▪ Minimum of 2 years successfully managing a team of IT staff	✓		✓	✓	✓
Skills	▪ Up to date professional administrator skills in Microsoft server management including: active directory configuration and management, IIS, DNS, DHCP, group policy, RRAS, RADIUS, IPSec, WSUS and DFS.	✓		✓	✓	
	▪ Skilled in communicating technical concepts and practices appropriately to all governors, managers, teachers, support staff and students	✓		✓	✓	
	▪ Skilled in playing an integral role in school management teams, being accountable for all activities within IT teams	✓			✓	
	▪ Skilled in analysing and assessing the acquisition of future IT systems and ensuring their integration with existing systems across educational establishments	✓		✓	✓	
	▪ Skilled as an expert user of major hardware commonly used in educational and private sector establishments	✓		✓	✓	

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▪ Skilled as an expert user of specialist software with desktop and client/server based applications, including awareness of version limitations	✓		✓	✓	
▪ Skilled in inventory design for the purposes of security and insurance across multi-site services	✓		✓	✓	
▪ Skilled in devising, implementing and managing suitable disaster recovery programmes for education, including both specialist and generalist IT facilities and security frameworks	✓		✓	✓	
▪ Skilled in the upkeep of school websites, VLE's and digital signage information services	✓		✓	✓	
▪ Skilled in analysing support requests in order to provide management information and inform service development	✓		✓	✓	
▪ Skilled in ensuring appropriate balance of scheduled monitoring and maintenance against troubleshooting	✓		✓	✓	
▪ Well organised with high level of commitment	✓		✓	✓	✓
▪ Leading by example: demonstrating the values of the school, demonstrating support for school vision	✓			✓	
▪ Ability to ensure that IT staff value learners in order to support them to achieve their full potential	✓		✓	✓	
▪ Has vision, energy and enthusiasm and shows initiative in discharging of duties	✓			✓	✓
▪ Place importance on self and others in achieving high standards	✓			✓	✓