

East Wold CE Primary School

Executive Headteacher: Ms Becky Dhani



Class Teacher

The teacher's job description adheres to the conditions laid down in the School Teacher's Pay and Conditions Document. In addition, teachers undertake to develop the children in line with our school vision, values and to support their development in all areas. The school is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment.

Main Purpose

To ensure high quality teaching, effective use of resources and the highest standards of care, learning and achievement for all children.

Key Accountabilities and Tasks

Knowledge and Understanding

- To have an up to date knowledge and understanding of the professional duties of teachers and the statutory framework within which you work.
- To take responsibility for implementing school policies and practice, including those relating to equality of opportunity.

Planning, Teaching and Class Management

- Promote and support the vision and values of the school;
- Attend, prepare and lead whole school assemblies;
- Work to achieve the general and particular aims of the school, as laid out annually in the School Development Plan;
- To plan effectively to ensure children have the opportunity to meet their potential, regardless of ethnicity, gender or religion, and taking account of the needs of children who are underachieving, very able, or not yet fluent in English.
- To plan effectively to meet the needs of children with Special Educational Needs and in collaboration with the SENCO, prepare, implement, monitor and review Individual Educational Plans.
- To assess, record and monitor each pupil's progress in line with school tracking and assessment frameworks, and for this information to be available throughout the school year.
- To use assessment and tracking information to identify children in need of intervention or other additional support and to plan this effectively.
- To monitor pupil's class and home activities, providing constructive, oral and written feedback.
- To use teaching strategies that keep children engaged through effective questioning, lively presentation and good use of resources.
- To create a safe and stimulating learning environment that supports learning and in which children feel secure and confident.
- To set high expectations for pupil behaviour, establishing and maintaining a good standard of discipline based on mutual respect and personal responsibility. To follow the school's behaviour policy.
- To set a good example to the children taught through one's presentation and one's personal conduct.

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Wider Professional Effectiveness

- To take responsibility for one's own professional development including Performance Management procedures and continuing professional development (CPD).
- To attend training in and out of school, as directed by the Leadership Team.
- To lead a curriculum area or non-curriculum area.
- To work effectively as a member of the school team, establishing and maintaining good relationships with colleagues, parents and pupils.
- To manage support staff and other adults effectively, involving them where appropriate with the planning and management of pupil's learning.
- To support other members of staff as required.