



LOUGHBOROUGH ENDOWED SCHOOLS

Job Description/Person Specification

Loughborough Endowed Schools Music

POST: Graduate Music Assistant

RESPONSIBLE TO: Director of Music
via the Head of Keyboard and Chamber Music

POST OBJECTIVE: to work closely and cooperatively with staff and pupils alike to maintain high standards in our exceptionally busy schedule of concerts and other musical events.

Job Specification:

The Graduate Music Assistant will be accountable to the Director of Music, via the Head of Keyboard and Chamber Music and will be expected:

- to work closely and cooperatively with HoFs, IMTs, academic staff and administrative staff
- to collaborate with LES staff as appropriate in the preparation of concerts and other musical events
- to encourage and promote musical activities for all
- to inspire and enthuse pupils to achieve musical excellence
- to fulfil any other responsibilities that may reasonably be requested

Specific Responsibilities:

- to act as School Accompanist as required, rehearsing and performing with soloists and ensembles for examinations, concerts and other events as required
- to offer pupils aural and theory training in preparation for public examinations
- to encourage pupils to perform in concerts and to advise DoM and/or HoFs of the suitability of individuals for particular ensembles
- to coach and lead ensembles as required and requested by DoM/HoKCM, preparing the groups for concert performance as necessary
- to assist the administrative staff in chaperoning pupils to and from individual schools within the foundation
- to undertake practice supervision as required
- to undertake routine administration

Person Specification:

Requirement	Desirable
Music Degree or considerable experience of high level music making	
Strong piano and/or organ skills, capable of accompanying advanced instrumentalists and singers	
Passion for inspiring excellence in music making	Experience in high level music making

Loughborough Endowed Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo Child Protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.

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