Blackheath Rugby Club Academy

Full time Teacher/Lecturer of BTEC Level 3 SPORT

Required from 1st September 2017 or as soon as possible

**Salary range: £25,000 - £30,000**

Thank you for your interest in the post of Teacher/Lecturer of BTEC Level 3 Sport at this specialist Rugby Academy.

We are seeking to appoint an enthusiastic individual who is passionate about challenging students to realise their potential. The post is open to any suitable applicant, including newly-qualified teachers. The successful candidate will be required to teach **BTEC Level 3 Sport (Excellence and Coaching)** and may also be required to make a contribution to Maths and English courses for the small number of students who have not achieved at least a GCSE grade 4.

The academy offers a 2-year full time education and rugby course to around 30 students aged 16-19 in partnership with South East London Colleges. All students study the extended Level 3 BTEC in Sport. Academic results are excellent with the large majority of students achieving distinctions or merits in recent years. Many go on to study Sport or other subjects at degree level.

The rugby development element of the course is delivered by RFU Level 2 Coaches. You will work closely with the coaches as well as the Academy Director: as a team you will ensure the individual needs of our students are met and the academy continues to provide a high quality, successful rugby education provision.

There are regular fixtures including in the British Colleges League which we have won for the past 2 years. Students also take part in work experience and community work, as well as completing a coaching qualification.

The successful applicant will teach the BTEC course to both year group in different classes. Ideally, they will also be able to contribute to the Maths and English programmes.

The academy is based at Well Hall, Eltham SE9 and the excellent facilities include a fully networked classroom, gymnasium, sports fields, an all-weather pitch and catering.

**Thank you for your interest in Blackheath Academy, we look forward to receiving your application. Please refer to the following pages for further information and details of how to apply.**

**JOB DESCRIPTION – Teaching Responsibilities**

The following duties shall be deemed to be included in the professional duties:

- Promote the overall aims and objectives of Blackheath Rugby Club and its academy

- Prepare for, provide and review lessons and other activities to enable the students

in her/his classes to learn effectively

- Contribute to the subject schemes of work by sharing ideas, preparing and updating

materials

- Take all possible steps to ensure that each member of her/his class develops a positive attitude to learning, good work habits and behaviour. These steps include setting an appropriate example to students

- Assess student work and provide timely, accurate feedback in line with both course requirements and Academy policy

- Maintain effective records in relation to the progress of classes and individual students

- Assist students to make the transition from their school to post 16 study

- Be aware of the requirements of public examinations, in particular BTEC Sport, and prepare students for these examinations

- Consult and inform her/his students' parents regarding progress, attainment and attitude

- Consult and inform relevant Academy staff regarding the progress, attainment and attitude of her/his students

* Take part in South East London Colleges Professional Development and the Academy Performance Review Scheme
* Participate in the Academy and South East London Colleges, quality assurance procedures
* Attend team meetings

- To have a duty to help keep young people safe and protect them from sexual, physical and emotional harm and to take reasonable steps to ensure the safety and well-being of students

- To ensure awareness of and compliance with personal responsibilities communicates via Academy policies and procedures including Diversity and Health & Safety

* Undertake such other duties as may reasonably be required.

**PERSON SPECIFICATION**

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| --- | --- | --- | --- |
| **Qualifications** | **Essential** | **Desirable** | **Assessed by** |
| * A degree in a subject relevant to the course to be delivered. | ✓ |  | Application |
| * A Post Graduate Secondary or FE teaching qualification or working towards a qualification. | ✓ |  | Application |
| **Experience** |  |  |  |
| * Have recent experience of teaching BTEC Sport at level 3. |  | ✓ | Application |
| * The ability to contribute to the teaching of GCSE and Functional Skills in Mathematics or English would be an advantage. |  | ✓ | Application |
| * Evidence of good examination results and added value. |  | ✓ | Application & interview |
| **Skills and Abilities** |  |  |  |
| * Demonstrate excellent interpersonal communication skills. | ✓ |  | Interview |
| * Be able to adopt a variety of strategies to suit students’ different learning styles. | ✓ |  | Application and interview |
| * Be flexible in approach and able to adapt to the differing needs of the academy. | ✓ |  | Application and interview |
| * Excellent team skills and have the ability to contribute to the team and its goals. Be able to work independently and as a member of the team. | ✓ |  | Application and interview |
| * Be well organised, reliable and punctual. | ✓ |  | Application and interview |
| * Good IT and administrative skills. Be able to keep accurate records of students’ progress and keep an up-to date Record of Work. | ✓ |  | Application and interview |
| **Knowledge and Understanding** |  |  |  |
| * Enthusiasm for the subject and ability to impart this to students. | ✓ |  | Application and interview  Micro teach |
| * Good subject knowledge. | ✓ |  | Application and interview  Written test |
| * Have a knowledge of current BTEC specifications and curriculum initiatives. | ✓ |  | Application and interview.  Micro teach |
| * Have an awareness of health and safety regulations and how they apply to the post. | ✓ |  | Application and interview.  Micro teach |
| * Be able to demonstrate knowledge of and commitment to equal opportunities and how to incorporate it into teaching and learning. | ✓ |  | Interview |
| * A clear commitment to the principles and practices of Equality and diversity and the Safeguarding of children and young adults. | ✓ |  | Interview |

**Completing your application**

**Data Protection Act 1998**

Any personal data collected from applicants during the recruitment process will only be used for the purpose of recruitment and will not be disclosed to any external sources without your express written consent. Records of the successful candidate will be placed on their personal files. Records of unsuccessful candidates will be destroyed after six months.

**Contract Details**

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| **Contract:** | The post is a full time permanent post, and will be subject to a probationary  period of 12 months. |
| **Hours:** | Full time |
| **Salary Range:** | **£25,000 - £30,000** |
| **Start Date:** | Ist September 2017 or as soon after as possible |

**1. Application is by means of:**

* a letter of application and Curriculum Vitae

The criteria in the person specification will be used to assist the short-listing process. The specification identifies the minimum skills, experience and qualifications needed by you to carry out the job effectively. When completing your application you should indicate how you meet these criteria.

**2.** Two references will be requested. We expect one referee to be the head of the organisation where you are currently employed (if applicable). We normally write for references before an interview, however, please indicate if you do not wish a referee to be contacted prior to interview, but please note that, post interview, any offer of employment will be subject to a satisfactory reference from your most recent employer. If you have any personal connection with any of your referees, you will be required to disclose it.

**3. Health**

If you are selected for interview and need any special requirements / adaptations for the interview process please advise us as soon as possible prior to interview.

If you are successful in your application and made a conditional offer of employment you will be required to complete a medical questionnaire that may be submitted to the Occupational Health Service and you may be asked to have a medical examination.

**4. Certification**

Any contract of employment issued will be on the basis that all information supplied by you is correct, and that no material facts have been omitted. You will be required to provide proof of all the qualifications you declare. Providing false information is an offence and could result in your application being rejected or summary dismissal if selected, as well as possible referral to the police.

**5. DBS (Disclosure and Barring Service – previously known as CRB)**

If you are successful in your application you will also be required to complete a Criminal Records Disclosure form via the DBS, at enhanced level, which will enable a check to be made with the Criminal Records Bureau via the DBS on any criminal background.

Further information about the Club and its Academy can be found via our website www.blackheathrugby.co.uk

**Closing date for applications: 27 July 2017**

**Please address applications to: Russell Ticehurst, Chairman Blackheath Rugby Club, at the address below or by email: russell.ticehurst@blackheathrugby.co.uk**

**Thank you for your interest in Blackheath Rugby Academy.**

**Blackheath Rugby Academy, Well Hall, Kidbrooke Lane, Eltham SE9 6TE**

**Tel: 0208 500210**

**Website: www.blackheathrugby.co.uk**