



**PERSON SPECIFICATION**  
**Key Stage 4 Co-ordinator in Religious Education**  
 Main Scale/Upper + TLR 2c (£2,639 pa)  
 Required for January 2018

CATEGORY/ITEM	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
<b>Experience</b>			
<ul style="list-style-type: none"> <li>Successful experience of teaching Religious Education in a secondary school</li> <li>Ability to plan and deliver good/outstanding lessons</li> </ul>	<p>✓</p> <p>✓</p>		<p>Application/Interview</p> <p>Application/Interview</p>
<b>Education and Training</b>			
<ul style="list-style-type: none"> <li>Maths and English GCSE/O Level</li> <li>Teaching qualification</li> <li>Good Religious Education/Philosophy or relevant degree</li> <li>Catholic Teacher's Certificate (CCRS)</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p>	<p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p>
<b>Knowledge</b>			
<ul style="list-style-type: none"> <li>A good knowledge and understanding of teaching Religious Education in the different key stages</li> <li>The ability to be able to deputise for the Curriculum Leader and work alongside her regarding the developments in Religious Education and their implementation across the department</li> <li>The ability to be able to teach students according to their ability, including the setting and marking of work</li> <li>A good knowledge and understanding of new developments and specifications in Mathematics</li> <li>Have first-hand experience of QA processes in order to be able to lead QA across the department</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		<p>Application/Interview</p> <p>Application/Interview</p> <p>Application</p> <p>Application</p>
<b>Skills/Aptitudes</b>			
<ul style="list-style-type: none"> <li>Innovative classroom practice</li> <li>Ability to be able to coach and mentor colleagues</li> <li>Use data effectively to plan next steps</li> <li>Ability to produce high quality teaching materials</li> <li>Good presentation skills, both written and oral</li> <li>Excellent interpersonal skills</li> <li>To be able prepare and update subject materials</li> <li>To be able to use a variety of delivery methods</li> <li>To be able to develop effective teaching, learning and behaviour management strategies</li> <li>To be an effective team member</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		<p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p>

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<b>Specific requirements</b>			
<ul style="list-style-type: none"> <li>• Practising Catholic</li> <li>• Commitment to supporting the school's Catholic ethos</li> <li>• To play a full part in the life of the school, supporting its aims and objectives</li> <li>• Commitment to continue to develop professionally</li> <li>• DBS and identity check</li> <li>• Right to work in the UK</li> </ul>	✓ ✓ ✓ ✓ ✓ ✓ ✓		Interview Interview Interview  Interview Interview Interview
<b>Personal qualities</b>			
<ul style="list-style-type: none"> <li>• High standards of personal achievement</li> <li>• Energy, enthusiasm, initiative and flexibility</li> <li>• Innovative and creative</li> <li>• A willingness to listen to and respond positively to the views of others</li> <li>• Sense of humour</li> </ul>	✓ ✓ ✓ ✓ ✓		Interview Interview Interview Interview  Interview

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