## THURSTON COMMUNITY COLLEGE



# **Job Description**

### TITLE AND GRADE OF POST

Teacher of Physical Education - MPS

# **AIM OF COLLEGE**

The aim of Thurston Community College is to provide an excellent education in a healthy, safe, supportive learning environment, where people are valued and make positive contributions to the College community, and where students enjoy and achieve and go on to attain social and economic well-being as responsible, independent members of society.

### **PURPOSE OF JOB**

To facilitate high standards of learning and achievement for students by providing good quality teaching within a challenging and secure environment.

#### **CONTRACT TERMS AND DUTIES**

The Teachers' Pay and Conditions Document specifies the general professional duties of a teacher. In addition, certain particular duties are reasonably required to be exercised and completed in a satisfactory manner.

# **ACCOUNTABLE FOR**

There are no line management responsibilities associated with this post

### **ACCOUNTABLE TO**

The Head of Physical Education

### **KEY RESPONSIBILITIES**

- To teach the subjects, classes and groups as allocated by the Head of Physical Education and the Leadership Team
- To ensure that high quality teaching and learning takes place in all allocated classes
- To support and participate in the curriculum development work of the Physical Education Department, including the writing of schemes of work and programmes of study
- To assist the Head of Physical Education in the maintenance of high standards of work and behaviour within the Physical Education Department
- To be an Academic Tutor and to carry out the associated duties
- To support the Leadership Team in the effective operation of the College

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• To have a committed approach to extra curricular provision e.g. supporting lunchtime clubs, training school teams, and taking school teams to fixtures during and after school

### SPECIFIC TASKS

#### The main responsibilities of the post are to:

- teach the classes allocated, and provide a well-planned, challenging and purposeful learning environment for students
- set homework on a regular basis and mark student work promptly
- assess, monitor, record and report on student achievement in line with College and Department policy, including writing student reports and attending parents meetings
- assist in the identification of student special educational needs, and support the work of the Academic Support Department, including participation in the writing and review of individual education plans
- share in the development of course outlines, syllabuses and schemes of work in Physical Education
- follow the course outlines, syllabuses and schemes of work agreed by the Physical Education Department
- make effective use of student performance data, and student and staff target-setting; and provide relevant information to the Head of Physical Education, Head of Sixth Form and Heads of House
- monitor and record student attendance in line with College and Department policy, and support the Head of Physical Education, Head of Sixth Form, Assistant Principal House Leaders, and the Vice-Principal in the maintenance of high levels of student attendance
- prepare for and attend Physical Education Department and House or Sixth Form Team meetings and support the work of the Physical Education Department and the House Team or Sixth Form Team
- support and carry out policies and practices to promote positive student behaviour and achievement in Physical Education within the framework of the College Behaviour Policy
- participate in and support the Performance Management Policy
- assist in the development of the College Improvement Plan and its review mechanism
- undertake specific duties within the Physical Education Department as agreed with the Head of Physical Education
- undertake such other duties as reasonably required by the Principal