

**Person Specification**

**Head of Quality**

| Characteristic | Essential | Desirable | Evidence |
| --- | --- | --- | --- |
| A relevant academic and/or professional qualification at degree or higher degree level or equivalent. |  |  | Application form/ Qualification Certificates |
| Hold a recognised teaching qualification |  |  | Application Form/ Qualification Certificates |
| Recent management experience in Further Education |  |  | Application Form/ Interview |
| Recent track record of successfully meeting targets in raising learner outcomes and performance |  |  | Application Form/ Interview |
| Successful experience of working within a strategic planning framework, including budget and people management |  |  | Application Form/ Interview  |
| Significant depth and breadth of knowledge of FE inspection and HE review regimes |  |  | Application Form/ Interview/ Presentation |
| Significant experience of responding successfully to Ofsted/QAA inspection/review |  |  | Application Form/ Interview  |
| The ability to use data skilfully and analyse and communicate findings cogently |  |  | Application Form/ Interview/ Assessment |
| Track record of improving teaching, learning and assessment |  |  | Application Form/ Interview |
| Ability to think strategically and to communicate that thinking effectively |  |  | Application Form/ Interview/ Presentation |
| Excellent communication skills (oral and written) and demonstrable presentation skills |  |  | Application Form/ Interview/ Presentation |
| Demonstrable record of achievement against strategic aims, objectives and targets |  |  | Application Form/ Interview |
| Successful experience of promoting the development, implementation and monitoring of equality, diversity and inclusion through quality improvement systems |  |  | Application Form/ Interview  |
| Successful experience of promoting the development, implementation and monitoring of safeguarding systems and systems for the provision of welfare of children and vulnerable adults.  |  |  | Application Form/ Interview  |