

JOB DESCRIPTION

<p>Title: Science/Chemistry Technician</p> <p>Postholder:</p> <p>Date appointed:</p> <p>Date appointed to this Post:</p> <p>Date of this Job Description September 2017</p> <p>Salary Point:</p> <p>Hours: 35 hours per week/40 weeks per year</p> <p>Immediately responsible to: Senior Science Technician</p> <p>Important Relationships: Science Technicians Science Teaching Staff Students</p> <p>Job Purpose: To assist with the preparation and maintenance of Science resources, thus providing effective support for teaching and learning</p>	<p>Duties and Responsibilities</p> <ol style="list-style-type: none"> 1. To manage the preparation and delivery of Chemistry lessons up to A-level 2. To give technical advice to teachers, technicians and students 3. To ensure Chemistry equipment is properly maintained, checked and renewed 4. To assist teaching staff with practical demonstrations 5. To help support other Science subjects including Physics and Biology as required. 6. To maintain stock inventories for Chemistry and the annual checking of these 7. To assist the Team Leader Science Technician with the training of new technical staff when required 8. To design, construct, and modify apparatus for the Science Faculty 9. To carry out general laboratory cleaning when timetable permits 10. To keep up to date with health and safety requirements and to comply with the school's Health and Safety Policy 11. To undertake other reasonable duties as may be requested by the Team Leader Science Technician
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Agreed and signed

Postholder Date

Headteacher Date