THE BRITISH SCHOOL IN TOKYO

Employment Information



The British School in Tokyo (BST) was founded as a charitable trust in 1989 to provide a British-style education in Tokyo. The school was established on a site in central Tokyo leased from, and adjacent to the well-respected Japanese private school, Shibuya Kyoiku Gakuen. In the early years, children were from ages 5 to 10 and the majority were British, in contrast to the situation today where the school provides education from age 3 to 18 and has over 1,000 students, from over 65 nationalities.

The School continued to grow and in particular to attract substantial numbers of non-British children, especially from other European countries and from Australia. Therefore, in 2006 the Trustees entered into an agreement with Showa Women's University to open a second school in newly renovated accommodation on their campus. Both schools continued to grow, with parents being attracted by the growing reputation for academic excellence, care for individual student needs and a happy, international environment in which to learn.

In 2010 the decision was taken to expand the school to age 18 and in 2012 the first students graduated directly to university.

The purpose of the school is to provide a world class British education to English speaking students of the international community in Tokyo, and to inspire the students to thrive as global citizens.

The school aims to nurture students with the following values:

- Confidence in our ability
- Excellence in everything we do
- Responsibility to ourselves and others

www.bst.ac.jp
bstrecruit@bst.ac.jp

Campuses, Classrooms & Facilities

BST is a two site school: our Shibuya campus is very much in the heart of the city, while the Showa site is a little way into the suburbs of Setagaya-ku, situated on an extensive university campus about a 10 minute drive or short train journey from BST Shibuya.

Classrooms at BST are all equipped with projectors and smart-boards linked to computers, and there are a number of laptop/iPad sets on both sites for student use. Specialist facilities include Art & Design and Photography rooms, a Drama Studio and well-appointed music rooms. At Showa there are excellent PE, swimming and outdoor learning facilities. For 6th Form students there is also a dedicated study area. Maximum class sizes range from 18 in Nursery and Reception, to 20 in Year 1 and 22 in Year 2 and above.



1000+

Over 1,000 students are enroled at BST, representing over 65 nationalities.

Sixth Form (Years 12 & 13): 88 students. All follow the A level programme (Edexel & AQA).

Years 10 & 11: 130 students, all of whom are preparing for International General Certificate of Secondary Education (IGCSE/GCSE) examinations (Edexel & CIE).

Years 7-9 [Key Stage 3]: 212 students. A bespoke curriculum based on the National Curriculum of the UK, with a focus on IGCSE material in Year 9.

Years 1-6 [Key Stage 1 & 2]: 513 students. A challenging curriculum designed to give a balanced educational experience.

Nursery and Reception: 117 students. Covering seven ares of learning and development exploring children's views and interests.

'Excellence in everything we do.'

BST is an accredited member of the Council of British International Schools (COBIS) and The Independent Association of Prep Schools (IAPS). The school last received in May 2015, an Excellent rating in all 8 categories examined by the Independent Schools Inspectorate (ISI), a UK Government, British Schools Overseas Scheme. BST is also an authorized Cambridge, Edexcel, and AQA International Examinations centre.

Activities Programme

Our curriculum is complemented by a vast array of clubs which cater for interests in sport, art, music, languages as well as other creative areas such as cooking, gardening, app writing and photography. BST also runs opportunities for academic extension and is a member of the Kanto Plains Association of Secondary Schools, which gives our students access to a variety of competition events, from Speech contests to Sports tournaments.

All students from Year 1 onwards take part in the BST Outdoors residential programme which generates much enthusiasm and excitement throughout the school. For our Secondary students, this is an opportunity for many of the older children to participate in the Duke of Edinburgh International Award scheme. Taking learning outside of the classroom is a key part of education at BST.

Leadership

Principal of the School
Mr Brian Christian

Head of Primary School
Ms Kirsten O'Connor

Head of Secondary School
Mr Brian Platts

Deputy Head of Primary
Ms Lucy Wood

Deputy Head of Secondary
Mr James Thomas









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Mathematics Teacher

Job Title: Mathematics Teacher
Reporting to: Mathematics Faculty Leader

Key Areas of Responsibility

Teaching and Learning

- In liaison with, and under guidance from, the Faculty Leader and other subject teachers, plan and teach lessons and units of work at Key Stages 3, Key Stage 4 (Edexcel IGCSE) and A Level (Edexcel)
- Be an exemplary teacher, clearly demonstrating effective planning, teaching organisation, and demanding high standards of attainment and behaviour in all lessons
- Monitor students' work effectively and according to the school's requirements
- Provide effective written and/or oral feedback to students
- Monitor individual student achievement and respond accordingly
- Contribute to the relevant sections of the school's evaluation and improvement documentation
- Attend and participate in regular meetings
- Attend and participate in regular CPD sessions
- The ability to teach another subject may be considered an advantage.

Other roles

- Run, or assist in running, extra-curricular and service activities
- Complete duties around the school in accordance with the weekly Duty Rota
- Attend, and take an active part in, residential curriculum trips as part of the BST Outdoors programme
- Be a House Tutor as part of our vertical tutoring system.
- Other reasonable requests made by the Head of the Secondary School and Senior Leadership Team.

We require:

- A fully qualified teacher (although BST is able to support official NQT induction for outstanding candidates)
- A knowledge, understanding and experience of teaching Key Stage 3, IGCSE or GCSE and A-level (or a willingness to learn if experience is in other curricula)
- An interest in the latest pedagogical approaches to teaching and learning
- A passion for your subject and a genuine care for the wellbeing of young people
- Willingness and ability to take on an extra-curricular role
- Determination and ability to supply the best educational experience in the world

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Benefits Package for Expatriate Teachers 2018-2019

1. Initial 2-year contract. Renewable annually thereafter if mutually agreed.

2. Starting salary as indicated on the Employment Contract
(Adjustments are made according to experience and qualifications).

3. School-subsidized part-furnished apartment in central Tokyo (the subsidy is up to 93% of the monthly rent up to a specified maximum per month). Detailed conditions and regulations set out in the BST Policy document "Provision of School Accommodation." A further allowance may be made available to either subsidize furnishings, or to freight personal effects.

4. Standard U.K. term dates (180 teaching day calendar), plus non-teaching days (up to 20 days).

5. Annual "Economy Class" return-flight allowance to the UK or equivalent for you, your spouse and dependent children subject to agreement with the Leadership Team. Detailed conditions and regulations set out in the BST Policy document "School Funded Travel & Freight" (not in final year). Please note this is a taxable benefit under Japanese tax regulations.

6. Relocation flight for you, spouse and dependent children at start and end of contract (amounts and limitations set out in the BST Policy document "School Funded Travel").

7. Freight allowance for personal effects (amounts and limitations set out in the BST Policy document "School Funded Freight").

8. Additional 5% of basic salary towards personal pension.

9. Medical (including emergency dental cover) insurance cover as per current Insurance Policy documents for you, your spouse and dependent children.

10. Subsidy towards the purchase of PC/laptop (conditions outlined in the BST Policy document "PC Subsidy for Teaching Staff"). Teachers may qualify again for this subsidy after three years. Please note this is a taxable benefit under Japanese tax regulations.

11. Travel allowance covering actual costs of daily journey to/from school.

12. Subsidised place at BST for dependent children – all enrolment and annual tuition fees are discounted 100% for teachers. Annual tuition fees are also discounted by 100%, up to half of this is covered by a school bursary and is non-taxable; the remainder of the discount is a taxable benefit.