



Hautlieu School, Jersey - Fixed Term Contract (maternity cover)

January 2018 – 29 June 2018

Teacher of A Level Chemistry & GCSE Science

MPS + SA1(Co-ordinator of Chemistry)/SA2 (Head of Department) is available for suitable candidates

Main Jersey Teachers' Salary from £33,900 through to £50,017 or up to £54,461 for Head of Department of Chemistry (SA2)

Hautlieu School is a high achieving co-educational school catering for 14-19 year old students of recognized academic ability within state of the art facilities. We are committed to providing an environment which nurtures, supports and develops student learning in the achievement of high levels of academic and personal success. As well as offering GCSEs and A Levels, we are an International Baccalaureate World School and offer the International Baccalaureate Diploma.

We are seeking a skilled teacher of A Level Chemistry and GCSE Science to join the excellent Science Department at Hautlieu School.

Applications are invited from teachers of Chemistry for this post but an additional SA1 (£2425) or SA 2 (£4444) leadership position is available for suitably experienced candidates. This can be discussed prior to application or interview.

This post would be suitable for either:

- an outstanding Chemistry teacher (including NQTs) wishing to develop their career in a nurturing and supportive environment
- an experienced A Level professional.

Please contact school to discuss the various options.

Hautlieu is committed to continual professional development. Full IB training is available if needed.

Job Purpose

The primary responsibility of the post is to:

- Lead, manage and administer the teaching and learning of GCSE, AS & A2 Chemistry and International Baccalaureate Diploma Chemistry.
- Manage and administer the examination entries and any specification developments for all Chemistry courses.
- Lead the development and implementation of learning resources within Chemistry.
- Work closely with the Head Faculty of Science to lead the areas of assessment, tracking and recording to ensure consistency across the faculty and to promote improved student learning.

The line manager for this post is The Head of Science.

In addition to the work defined in "The Teachers Task" the post-holder will:

1. Plan and teach GCSE Chemistry, AS and A2 Level Chemistry plus IB Chemistry and other relevant Chemistry courses. Contribute to the planning and teaching of GCSE Science.

2. Ensure learning and teaching is consistently of a high standard in the Chemistry Department.
3. Manage and develop all learning resources within Chemistry to ensure high level student engagement and achievement
4. Assist in planning the curriculum within Science and contribute to departmental policies, schemes of work and handbooks.
5. Assist in the organisation of internal and external examinations and coursework.
6. Be willing to undertake appropriate professional development and training, as needed, to stay at the leading edge of learning and teaching. E.g. Subject developments and new qualifications (International Baccalaureate for example) or specifications.
7. Assist in organising visits to both local and UK events (e.g. lectures/industrial visits) and provide opportunities for students to enrich their knowledge and demonstrate their skills through extra-curricular activities.
8. Ensure the profile of Chemistry is raised both within the school and the wider community through networking, frequent media releases and internal announcements in consultation with the Head of Faculty
9. Lead departmental meetings and ensure they are student and CPD focused.
10. Undertake regular reviews of students' academic progress, providing support as required and provide regular acknowledgement of students' success (e.g. displays, individual praise, school announcements).
11. Undertake regular self-reviews of teaching practice and accompanying documentation as determined by the evaluation process of the school and the department.
12. Assist in advising new students on the suitability of courses and assist in co-ordinating the transition between GCSE, AS, A2 level and IB including liaison with partner schools.
13. Ensure all health and safety regulations are adhered to both on and off site and that a regular programme for the inspection and maintenance of equipment is provided.
14. Lead Faculty policy and practice in the areas of assessment, tracking and reporting. Ensure the Faculty sets all students individual targets and ensure Faculty staff support students in all areas of their learning to meet or exceed target grades.
15. Using information from teachers, track and report to the Head of Faculty and IB stake holders, student progress and performance within IB science courses.
16. Assist in the coordination of the Lab Assistants to ensure learning across the Faculty is well supported.
17. Assist in developing curriculum links with universities and other organisations to promote Chemistry in the school.
18. Participate fully in the academic guidance programme by acting as an Academic Mentor to a group of students.
19. Contribute written reviews, reports and references for students as appropriate and have due regard for School policies on reference writing and data protection.
20. Contribute to staff task teams as appropriate.
21. Maintain a safe and healthy teaching environment.
22. Ensure that the latest developments in ICT and other initiatives are an integral part of teaching in Chemistry and Science.

23. Assist, where required, with elements of the Core KS4 and KS5 Programmes.
24. If required, teach a second subject.
25. Carry out other tasks as may reasonably be required by the Headteacher.

September 2017

Teacher in Charge of Chemistry/Teacher of Chemistry

PERSON SPECIFICATION

Qualification / Experience Required

- A good Honours Degree or higher in a Chemistry related subject.
- PGCE or B Ed in Secondary Education with QTS.
- Experience of using ICT within teaching & learning programmes and the use of ICT to record and track student progress and performance.
- Knowledge and understanding of the latest developments in Science teaching.
- This post is open to those with recent successful teaching experience.

Specific Skills

- Self motivated.
- High level presentational skills, in addressing students and parents.
- Excellent teaching skills.
- Organisational and communication skills.
- The ability to work hard under pressure, prioritise and meet deadlines.
- Able to lead others.

Personal Attributes

- Commitment to provide students with an education of the highest standard.
- Willingness to be involved in staff teams across the school.
- Awareness and understanding of the nature and needs of a selective school.
- Commitment to contribute to extra-curricular activities and educational visits.
- Energy, vision and enthusiasm to develop Chemistry in the school.