



TAUHEEDUL EDUCATION TRUST

PERSON SPECIFICATION

Job Title:	Teaching Assistant		
School Base:	Eden Girls' School, Coventry		
Reports to:	SENDSCO	Grade:	SCP 10 - 17
Staff Responsibility for:	None	Salary:	£15,613 - £17,772 i.e. pro rata equivalent £12,687 - £14,441 (35 hours).
		Term:	Term Time Only + 1 week. This is a fixed term contract whilst the student remains educated at our school 35 hrs per week
Additional:	N/A		

			Assessed by:	
No	CATEGORIES	Essential/ Desirable	App Form	Interview /Task
QUALIFICATIONS				
1.	Level 3 qualification (NVQ level 3 or A level)	D	✓	
2.	GCSE in English and mathematics at Grade C or above	E	✓	
EXPERIENCE				
3.	Working with children in a secondary school or other setting	D	✓	✓
4.	Supporting children with special educational needs and/or Disabilities (SEND)	D	✓	✓
5.	Contributing to the development, monitoring and review of Individual Education Plans (IEPs) and/or Education Health and Care Plans	D	✓	✓
ABILITIES, SKILLS AND KNOWLEDGE				
6.	Ability to maintain positive relationships with students, parents and staff	E	✓	✓
7.	Ability to work effectively within a team	E	✓	✓
8.	Effective classroom and behaviour management skills	D	✓	✓
9.	Ability to communicate effectively in English	E	✓	✓

10.	Ability to communicate effectively in relevant community languages	D	✓	✓
11.	Good ICT skills for word-processing, use of learning software and accessing on-line resources	E	✓	✓
12.	Knowledge of the secondary curriculum	D	✓	✓
13.	Knowledge of strategies to support students with specific SEND e.g. physical disabilities, visual and/or hearing impairment, dyslexia	D	✓	✓
PERSONAL QUALITIES				
14.	A passionate belief in the school's mission statement	E	✓	✓
15.	A strong belief in the value of education in developing exemplary British citizens	E	✓	✓
16.	Highest levels of professional and personal integrity	E	✓	✓
17.	A strong commitment to inclusion and overcoming barriers to learning and achievement	E	✓	✓
18.	Personal resilience, persistence and perseverance; and a strong work ethic	E	✓	✓
19.	Clear understanding of, and respect for, confidentiality	E	✓	✓
20.	Commitment to undertaking additional training where required	E	✓	✓
21.	Sympathetic to and supportive of the Muslim faith, ethos and designation of the school.	E	✓	✓