

Bishop Challoner School



Job description **Full Time Junior Department Teacher**

Reporting to: Head of Key Stage 1 and 2

Core responsibilities

- To be an excellent classroom practitioner, catering for the needs of all pupils
- Produce clear short and medium term plans in all subjects according to Junior School Policy
- Teach all subjects required through high quality, engaging and challenging lessons
- To be committed to the development of literacy and numeracy within the classroom
- Ensure the classroom is a lively and well organised learning environment
- Ensure effective use of resources, including use of ICT across the curriculum
- Be able to provide support for children with SEN/SLD/EAL and to meet the needs of the most able pupils
- Show thorough and meaningful assessment for learning, with excellent record keeping
- Assessment that records, tracks and reports student progress
- Set and mark homework in line with school homework policy
- Provide high quality, informed marking and feedback to pupils
- Give feedback to parents at parents' consultation evenings and in written reports twice a year
- Take a share of playground/lunch duties as required
- Have a willingness to take part in the extra-curricular life of the school and run at least one club
- Contribute fully to special events organised by the school
- Willing to co-ordinate a curriculum subject
- Willing to accompany residential trips
- Contribute to the activities and enrichment programme.

General responsibilities

- To promote the Catholic ethos of the school
- To communicate effectively with pupils, colleagues, parents and if required, Trustees
- To attend briefings and staff meetings as required and school functions or Open Days
- To support the Headteacher and the Head of Junior Department in implementing the vision and policies of the school

Person Specification

- Hold a recognised teaching qualification with Qualified Teacher Status
- Be a good team player and a willing learner
- Be able to use initiative
- Possess good communication skills when relating to children, colleagues and parents
- Be friendly and positive thinking
- Have excellent classroom organisational and management skills
- Be able to provide a stimulating learning environment for pupils
- Be highly motivated to enable each child to reach their potential
- Have high expectations for all – both for attainment and behaviour
- Be confident in the use of ICT to support learning
- Be able to challenge and nurture all pupils
- Be able to provide outstanding personal, social and emotional care
- Be able to reflect on own practice and also to receive and act upon constructive feedback from colleagues
- Be committed to raising standards and achievement in teaching and learning
- Be keen to undertake further professional development and to feedback to other staff where appropriate
- Be keen to take responsibility for aspects of school life.

The above job description is subject to reasonable review and may be changed in line with the school's needs, following consultation with the post holder.