**Mudeford Junior School**

**Job Description for Class Teacher**

**The post:** Key Stage 2 Class Teacher

**Reports to:** The Head Teacher, Senior Leadership Team

**Main purpose:**

To carry out the professional duties covered by the latest School Teachers’ Pay and Conditions Document. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers under the reasonable direction of the Head Teacher and implement the agreed policies of the school.

**Main duties:**

The duties outlined below are in addition to those covered by the latest School Teachers’ Pay and Condition Document. It may be modified by the headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

Promote the school’s vision statement.

Maintain the positive ethos and core values of the school.

To follow the national curriculum to promote the development of the abilities and aptitudes of all pupils in any class assigned.

Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils.

To plan and prepare lessons and units of work which ensure appropriate curriculum coverage building on prior knowledge and attainment.

 Plan appropriately to meet the needs of all pupils, through differentiation of tasks.

Provide clear structures for lessons which maintain pace, motivation and challenge.

Marking and monitoring pupils work and setting targets.

Keep appropriate and efficient records and use these assessments effectively to maximise learning.

Lead, organise and direct support staff within the classroom.

Make effective use of ICT to enhance learning and teaching.

Work with school leaders to track the progress of individual children and intervene where pupils are not making progress.

Contribute to constructive team building amongst teaching and non-teaching staff, parents and governors.

Report to parents on the children’s progress and attainment and provide written reports for parents at the end of the school year.

Promote the school’s code of conduct amongst pupils, in accordance with the school's behaviour policy.

Participate in meetings which relate to the school's management, curriculum, administration or organisation.

Lead a subject throughout the school (Subject Coordinator).

Participate in the performance management system for the appraisal of their own performance.

Reflect critically on their own teaching to improve effectiveness.

Participate in further training and professional development; when appropriate, reviewing methods of teaching and units of work.

Contribute to the identification of pupils with SEN, liaising with SENCo and writing SEN Plans. Communicate and cooperate with specialists from outside agencies.

**Mudeford Junior School**

**Person Specification for Class Teacher**

**Qualifications:** Qualified teacher status

 Educated to degree level

 Commitment to further professional training

**Knowledge:** Understanding of the current changing climate in education

 Statutory national curriculum requirements

 Ability to recognise to provide outstanding teaching and learning

How to create a happy, challenging and effective learning environment

 Assessment and planning processes

 Assessment for Learning

 Understanding of and commitment to the school policies

 Implementation of the School Behaviour Policy

The statutory requirements of legislation concerning safeguarding, including child protection, equal opportunities, health and safety and inclusion

Familiarity with writing and delivering effective SEN Plans for pupils with SEN

Will have had some experience of teaching children in Key Stage 2

**Professional Skills:** Excellent ICT knowledge and skills relating to the learning and teaching,

including use of Interactive White Boards (Promethean)

Must be able to plan lessons for all the pupils in the class, setting clear learning objectives and differentiated tasks

Maintain effective teaching including the monitoring, assessment, recording and reporting of pupils’ progress

Must be able to use assessments of pupils’ learning to inform future planning

 Ability to plan and work collaboratively with colleagues

Ability to manage other adults in the classroom, TAs, parents and students

 Good communication skills

 Must be able to manage own work load effectively

Setting high expectations of all pupils and be committed to raising educational achievement

**Personal Qualities:** Strives for excellence

 Reflective thinking and visioning

 Willingness to act on advice

 Ability to become a leader

 Takes responsibility for own professional development

 Emotionally resilient

 Sense of humour

 A flexible approach to work

 A strong team player

**Additional** Involvement in extra-curricular activities

**Requirements:** Take part in the full life of the school

 Support the Friends of the School (PTA)