



TAYLOR'S

INTERNATIONAL SCHOOL

Kuala Lumpur



Candidate Brief

Taylor's International School,
Kuala Lumpur



Teaching vacancies, Taylor's International School Kuala Lumpur

Posts to commence in August 2018

Dear Applicant

We are currently looking for experienced and inspirational teachers with the ability to motivate and inspire students, staff and parents. This is a great opportunity for someone to join a superb staff, who are committed to the continuous improvement of the school.

This brief provides information about the School; and outlines the scope and responsibilities of the post. More detailed job responsibilities are given later in the brief. You are encouraged to visit the school website and social media channels in order to gain a comprehensive overview of the school as a whole and the Secondary School in particular.

I do hope having read this candidate brief, and satisfied yourself that you have the necessary skills and experience to fulfil the role, that you will wish to pursue the vacancy further. All applications will be handled in the strictest confidence and the information you provide will be used solely for the purposes of recruitment.

Yours sincerely

Peter Wells

Principal

Interested applicants should email their resume (including the contact details for two referees and a passport photograph) and application letter of no more than two sides of A4, to recruit2018@kl.tis.edu.my

Candidate Brief

Taylor's International School Kuala Lumpur, Malaysia

Background

Taylor's International School, KL is a privately owned school near the centre of Kuala Lumpur in Malaysia.

The school was established in 1991 by the Taylor's Education Group, as a Malaysian curriculum school, called Sekolah Sri Garden, and operated alongside its sister international school; Garden International School. Sri Garden became a very successful and desirable school over the following years collecting a number of awards and accolades as a Malaysian school. As the Malaysian educational landscape changed in the late 2000's, the Board decided to transform Sri Garden to an English based international school. This transformation took five years, with the school operating a dual stream curriculum during that time. In 2014 the school officially changed its name to Taylor's International school, Kuala Lumpur, and by 2016, there were only students in the international curriculum. In keeping with its Malaysian heritage, the school follows a southern hemisphere school year, starting in January and finishing in November.

The school still occupies a purpose built campus near the centre of KL, built in 1991. TIS KL provides quality education to nearly 1800 students from Nursery to Year 11 through the English national curriculum using the International Primary Curriculum (IPC), and IGCSE courses. The majority of students are Malaysian nationals and the remaining students are dependents of expatriates working in Malaysia on short to long term assignments. The school is oversubscribed in many year groups.

Taylor's International School KL is owned by Taylors Education Group. Other schools in the group are Garden International School, the Australian International School of Malaysia, and Nexus International Schools, in both Malaysia and Singapore. The group also includes Taylor's University, and Taylor's College offering A level and Australian matriculation courses. The TIS brand is the newest member of Taylor's schools, and is aimed at Malaysian families, with the prospect of further TIS schools around the country. The second TIS school opened in 2015 in Puchong, a suburb south of KL. The fee structure at Taylor's international schools is managed to make sure that it is more affordable to Malaysian families and as such, the majority of the teaching staff at the schools, are also Malaysian.

TIS KL is administered by a Board of Governors (BOG): made up of the owners, Head of Taylor's Schools and an independently invited Chair of Governors. The School Leadership Team meet once a month with the President of Taylor's Schools and four times a year with the BOG. The Board delegates responsibility for the leadership, management and operation of the school to the Principal. TIS also has a central 'hub' office to manage the non-academic aspects of the schools. This office has managers for finance, HR, Marketing, ICT and facilities, who operate across both TIS campuses to make sure there are consistent administrative processes.



Our Purpose Statement:

“To educate the youth of the World to take their productive place as leaders in a global community”

Our Core Values:

RESPECTING and caring for each other
being dedicated to a culture of **EXCELLENCE**
openness in **COMMUNICATION**
acting with **INTEGRITY**
Being **PASSIONATE** in what we do
Creating **ENJOYABLE** environments

Our Student Outcomes:



PASSIONATE LEARNERS

We encourage students to be enthusiastic, inquisitive and to use initiative in their learning.

We want to nurture a passion for learning that inspires them to be self-motivated, and always strive for the best, to know their purpose and seek out new knowledge.

GLOBAL CITIZENS

Our programme also exposes students to global themes that will give them a better understanding of the world, to be considerate of others perspectives, how their actions may impact others and the environment, and how to contribute positively to enrich the world.

RESPECTFUL AND CARING INDIVIDUALS

Students will learn to respect themselves, the community and the environment. We will nurture qualities in students that will help them care for their surroundings and for others, to practice good manners and to pursue healthy lifestyle choices.

RESPONSIBLE LEADERS

Students are helped to become exceptional leaders for the future. They will learn to be responsible and conduct themselves in an exemplary manner, to be productive and inspire the best in others for the greater good.

RESILIENT INDIVIDUALS

We aim to produce confident, articulate and analytical learners who can embrace change in an ever-evolving environment. Students will learn to become focused, independent spirits who are enterprising problem solvers.

Achievements at Taylor's International School Kuala Lumpur

The school has gained a very good reputation in the city, with students coming from a wide catchment area to attend the school. Currently many year groups are oversubscribed.

Performing Arts students have shown themselves in a very strong light, being invited to perform at shopping malls for the different Malaysian festive seasons, as well as at celebration events throughout the year.

In the sporting arena, the school is a leading player in inter-school competitions, winning many of these events, and proving to be a strong adversary on the sports field.

At the end of KS2, our students made excellent progress, especially when compared to their UK equivalents. At IGCSE, students continue this, with in 2017, 50% achieving A*/A grades and 85% achieving A*-C grades. In the last five years that the school has been sitting IGCSE papers, twenty-one students have achieved 'Top in the World' or 'Top in Malaysia' CIE learner awards.



Role description

Key Responsibilities as a teacher

TIS expects that all members of the teaching staff, must:

- place the well-being and learning of students at the centre of their professional practice.
- have high expectations for all students, be committed to addressing underachievement, and work to help students progress regardless of their background and personal circumstances.
- treat students fairly and with respect, take their knowledge, views, opinions and feelings seriously, and value diversity and individuality.
- model the characteristics they are trying to inspire in students, including enthusiasm for learning, a spirit of enquiry, honesty, tolerance, social responsibility, patience, and a genuine concern for other people.
- respond sensitively to the differences in the home backgrounds and circumstances of students, recognising the key role that parents and play in students' education.
- seek to work in partnership with parents, respecting their views and promoting understanding and cooperation to support the young person's learning and wellbeing in and out of school.
- reflect on their own practice, develop their skills, knowledge and expertise, and adapt appropriately to learn with and from colleagues.



Main tasks

In accordance with school's policies, the teacher will:

Teaching

- Plan and prepare programmes of learning, schemes of learning, and lesson plans as required for the courses the teacher is responsible for.
- Teach with consistent effectiveness the students in her/his classes, taking full account of all students' individual educational needs.
- Making full use of ICT and the new technologies to enhance the quality of learning and teaching for all students.
- Set and mark work to be carried out by the students in school, at home and elsewhere as appropriate.
- Promote the intellectual, moral, cultural, physical and personal abilities and aptitudes of the students in her/his classes and provide guidance and advice to students on educational and relevant social and other matters.
- Plan lessons taking full account of students' individual learning needs, as well as their individual learning



styles, preferences and capabilities.

- Maintaining excellent professional relationships with colleagues by making a wider professional contribution to the continuing improvement of the school.
- Advise and cooperate with the Principal and Head of Section, together with other colleagues on the preparation and development of courses of learning, teaching materials, and teaching schemes, methods of teaching and assessment and pastoral arrangements.
- Take responsibility for specific subjects.
- Assess, record and report on the development, progress and attainment of the students in her/his classes.
- Provide or contribute to oral and written assessments, reports and references relating to individual students or groups of students.

Professional review and development

- Keep under review her/his methods of teaching and programmes of learning.
- Engage with relevant communities of practice in order to remain up-to-date with current professional developments relevant to the subject/year group.
- Participate in arrangements for her/his further training and professional development as a teacher.
- Participate in arrangements for the review of her/his own professional performance and that of other teachers.

Guidance duties

- Where necessary, to act as a Form Tutor or Class Teacher and in this capacity be the key member of staff for the provision of welfare support for each and every member of the tutor group or class, including such functions as:
- Carrying out daily administration tasks.
- Monitoring individual students' progress and well-being.
- Providing students with day-to-day support and guidance as necessary.
- Holding regular one-to-one discussions with members of the tutor group or class.
- Discussing students' needs and progress with key members of staff.
- Attend and support school events as an active member of the welfare staff team.

General professional duties

- Contribute positively to the overall life of the school.
- Support school activities and functions.
- Maintain good order and discipline among students and safeguard their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.



- Participate in meetings which relate to curriculum matters or the administration or organisation of the school, including welfare elements.
- Communicate and consult with the parents of her/his students, or others who have a legitimate interest in the students in her/his classes.
- Communicate and cooperate with persons or bodies outside the school as required by the Head of Section or Principal.
- Participate in meetings arranged for any of the purposes described above.
- Participate in administration and organisational tasks related to such duties as are described above, including the direction or supervision of persons providing support for the teachers in the school.
- Attend assemblies and other such collective school events, register the attendance of students and supervise students, whether these duties are to be performed before, during or after school sessions.
- Take such part as may be required in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.
- Supervise and so far as is reasonable and practicable teach any students whose teacher is not available to teach them.
- Carry out particular professional duties as may reasonably be assigned by the Head of Section or Principal.





Living in Malaysia

The country is multi-ethnic, and multi-cultural, with three main ethnic groups that make up “1 Malaysia” (Malay, Chinese and Indian). The constitution declares Islam the state religion while protecting freedom of religion. As a multi-ethnic country Malaysia is a fascinating place to live with many cultural festivals and a wide choice of superb food.

The climate in Malaysia is tropical. The north-east monsoon (October to February) deluges Borneo and the east coast in rain and often causes flooding, while the west coast (particularly Langkawi and Penang) escape unscathed. The milder south-west monsoon (April to October) reverses the pattern. The southern parts of peninsular Malaysia, are exposed to both but even during the rainy season, the showers tend to be intense but brief. It is simple to say that the weather in KL, is either hot and wet, or hot and dry!

Living in KL is a very pleasant experience. Housing is reasonable and there are many options in terms of where to live and types of accommodation. New staff are often amazed at how inexpensive supplies and services are especially when compared to Europe – though there are times when it is necessary to remember that Malaysia is a developing country.

For those who like travel, Kuala Lumpur acts as a gateway to destinations all over South East Asia and beyond. Being a base for Air Asia fares to many cities in the region are relatively inexpensive.



TAYLOR'S
INTERNATIONAL SCHOOL
Kuala Lumpur

recruit2018@kl.tis.edu.my

Tel: +603 8932 5000

www.tis.edu.my

www.facebook.com/TISKL



Member of Taylor's Education Group