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| **Post Title:** | **TEACHER** |
| **Purpose:** | To support and facilitate learning, enabling students to achieve their individual potential |
| **Reporting to:** | **Curriculum Leader** |
| **Responsibilities as a classroom teacher** *(relates to students taught)* | 1. To prepare and deliver lessons which follow departmental schemes of work and meet the needs of the individual students
2. To assess, monitor and report students’ progress according to departmental and school policy
3. To record and use data on students prior and ongoing performance/learning characteristics to inform effective target setting and lesson planning and to enable students to fulfill their potential
4. To contribute to all developmental and organisational priorities within the departmental development plan
5. Maintain good order and discipline among students safeguarding their health and safety both in the School site and when engaged in authorised activities elsewhere.
6. To share and support the whole school responsibilities for providing opportunities for the personal and social development of students.
7. To follow all departmental policy and procedure
8. To ensure team leader is kept informed of issues, which could lead to student under-performance.
9. To ensure learning support staff are able to effectively fulfill their role in supporting the learning of students.
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| **Responsibilities as a form tutor** *(relates to students in the form group)* | 1. To monitor and respond to issues regarding attendance following school guidelines
2. To use all data/information received to monitor and promote the overall progress, development and well-being of students.
3. Undertake target setting with individual students to facilitate progress
4. Communicate and consult with the parents of students
5. Communicate and co-operate with bodies or agencies outside of the school in the interests of the well-being or care of individual students.
6. To keep the Year Leader fully informed of issues, which could affect student achievement.
7. To support the personal and social development of students
8. To follow pastoral policy and procedures
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| **Responsibilities as a member of staff:** | 1. To ensure an appropriate individual response to whole school priorities
2. To support the personal and social development of students within the school.
3. To engage actively in the Appraisal Process
4. To implement all school policies
5. To attend meetings as required
6. To pay due regard to Health and Safety in respect of all members of the school community and report matters which compromise this, appropriately.
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| **Personal Qualities: the postholder is expected to :** | 1. Actively support and promote the curriculum, pastoral and spiritual aims of School.
2. Teach across the age and ability range
3. Be committed to team work within all aspects of the school
4. Be pro-active in terms of furthering their professional knowledge and skills
5. Be punctual for all commitments
6. Be professional in the way that they carry out all aspects of their role and in their relationships with all members of the school community.
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**PERSON SPECIFICATION**

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|  | Ess | Des | MOA |
| **KNOWLEDGE/QUALIFICATIONS** |  |  |  |
| Graduate in related subject | \* |  | A/C |
| Knowledge of relevant curriculum areas at KS3/4/5 | \* |  | A/I |
| An excellent classroom practitioner | \* |  | I/R |
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| **EXPERIENCE** |  |  |  |
| Qualified Teacher | \* |  | A/I |
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| **SKILLS** |  |  |  |
| Ability and willingness to utilise ICT to facilitate learning and teaching | \* |  | A/I |
| Strong communication skills and the ability to relate to people at all levels | \* |  | A/I/R |
| Ability to apply highly effective behaviour management strategies  | \* |  | A/I/R |
| Ability to demand the highest standards, using flair and creativity to engage, enthuse and challenge pupils of all abilities, needs and backgrounds | \* |  | A/I/R |
| Effective organisational, personal management and time management skills | \* |  | A/I/R |
| Work independently and be a team player | \* |  |  |
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| **BEHAVIOUR AND OTHER RELATED CHARACTERISTICS** |  |  |  |
| Commitment to continuing own professional development | \* |  | A/I |
| Work in ways that promote equality of opportunity for all | \* |  | A/I |
| Commitment to abide by and uphold the policies on Safeguarding, Equal Opportunities, Health and Safety and Child Protection at Longcroft School | \* |  | A/I |
| Self-awareness, empathy, managing feelings, motivation, social skills | \* |  | A/I |

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| Key:A = Application C = CertificateI = Interview R = Reference |

N.B. We will require an enhanced DBS check for the successful candidate.