EDRON

The Leading British Mexican School in Mexico City

English Teacher

Reporting to: Head of Secondary

Job purpose: To teach English at Key Stage 3, IGCSE and IB Level

- To have high expectations of pupil achievement and behaviour
- To promote the aims, philosophy and ethos of the school.
- In partnership with colleagues to plan and prepare learning opportunities that cater for the needs of all children.
- To motivate pupils through creative lessons.
- To ensure quality preparation, marking and feedback to facilitate good pupil progress.
- To maintain effective planning and assessment records in relation to the progress of the class and of individual children.
- To organise the classroom and learning resources to create a positive learning environment.
- To support extra curricular provision for children.

- To ensure safeguarding procedures and follower.

Important note

- The job description will be reviewed and will be subject to amendment in consultation with the post holder
- The post holder will follow school policies and procedures; especially in terms of inclusion
- The post holder will carry out any other appropriate duties as requested by the Head Teacher

Requirements

Qualifications

- Educated to degree level
- Qualified Teacher Status

Experience

- Minimum of 2 years' experience in professional field
- Must have a sound knowledge of English Curriculums.

Professional skills and abilities

- Effective communication and interpersonal skills
- Organisational and planning skills
- Commitment to work as part of a team

Personal qualities

- Flexible resilient and adaptable in approach to different situations
- Able to manage own workload effectively
- Personal commitment to own professional development and lifelong learning
- Open-minded, inclusive and tolerant towards others
- Be well-motivated, have integrity and observe confidentiality