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| LOCATION | British International School – Ho Chi Minh City |
| JOB TITLE | Primary Music Teacher |
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| JOB PURPOSE | To provide creative and stimulating lessons that provide opportunities for all students to learn and make good progress |
| REPORTING TO | Primary Headteacher, Deputy Headteacher, Assistant Headteacher and Music Leader |
| OTHER KEY RELATIONSHIPS | Teaching Assistant, Subject Specialists, Teachers in the Primary |

| KEY RESULT AREA | MEASURES OF PERFORMANCE |
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| Student Attainment and achievement<br>• To promote high standards of work amongst the students<br>• To promote the 'Be Ambitious' programme<br>• Liaise with Music Subject Leader and Deputy Head / Assistant Head regarding any students of concern<br>• To demonstrate good safeguarding practices and to know the reporting procedures to follow in case of a Child Protection issue<br>• To promote positive behaviour strategies in the classroom | Student attainment meets or exceeds targets |
| Teaching<br>• Plan interesting, creative, learning focused music lessons across the primary age ranges<br>• Teach according to the needs of the students in the class, differentiating for varying abilities<br>• Be ambitious and reflective across all aspects of teaching and learning<br>• Share good practice with other colleagues<br>• When needed, provide pastoral care to children<br>• Ensure effective communication with other teaching colleagues and class TAs | The delivery of lessons that are good or outstanding<br>Be prepared to lead professional learning sessions for staff |
| Assessment<br>• Provide students with appropriate information that allows them to know where they are and what they need to do to improve upon within their taught / chosen language<br>• Provide progress assessment data as required by the Music Subject Leader and Deputy Head for tracking purposes | Work Scrutiny, informal drop ins, peer observations and pupil progress meetings show clear progression of students' learning across all subject areas |
| Administration/Development:<br>• Contacting parents on academic or social matters, including follow up on reports, parents' meetings etc.<br>• Playing a full part in internal and external CPD opportunities including staff meetings<br>• Liaise with the Music Subject Leader to contribute to an annual Action Plan and requisition<br>• Be involved in the organisation and delivery of primary events, festivals, House events, assemblies, special | Parents feel part of the learning process<br><br>The teacher plays an active part in a wide range of the life of the school, both in and out of the classroom<br><br>The school operates in a safe and organised manner |

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| focus weeks and Parent Teacher Group (PTG) committees<br>• Contribute to BIS Weekly Update articles<br>• Maintain good quality display in classrooms and public areas which relate to the children's learning<br>• Offer exciting Extra-Curricular Opportunities that meet the needs of the student cohort<br>• Supervise students on a duty rota<br>• Be responsible for personal health and safety and know how to report H&S concerns<br>• Take into account the identified whole school and campus developments for the year and work as part of the Whole School Music Team to implement any necessary changes and developments identified.<br>• Any other reasonable task assigned by the Principal or Head Teacher | |
| Personal Development<br>▪ Continual development through the identification and implementation of your own Personal Development Plan | Improved performance<br>Performance appraisal<br>Personal Development Plan |
| OTHER<br>▪ Promote and embodies *The CORE 7 Leadership Capabilities:*<br>1. Accountable – Establishes a high performing culture and accepts accountability for organisational performance.<br>2. Strategic – Leads opportunity and is committed to continuous improvement aligned with the organisational vision and direction<br>3. Collaborative – Works collaboratively with others to achieve organisational outcomes<br>4. Entrepreneurial – Creates organisational value for diverse stakeholders and achieves commercial success<br>5. Enabling – Drives excellence through valuing and developing others<br>6. Agile – Achieves personal and organisational success within a changing, dynamic and complex environment<br>7. Resilient – Demonstrates personal resilience within a demanding environment of high expectations<br>▪ Each individual must ensure that they meet their statutory responsibilities and Company policies with regard to Health and Safety, Equal Opportunities and other relevant legislation<br>▪ A commitment to safeguarding and promoting the welfare of all pupils.<br>▪ Willingness to undertake appropriate child protection training when required | Valued member of the team and organisation |

| PERSON SPECIFICATIONS | |
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| Qualifications/Training | |
| ▪ Degree plus teaching qualification | Essential |
| ▪ A minimum of three years recent experience of teaching music in either a primary or secondary school | Essential |
| Experience / Knowledge | |
| ▪ Good working knowledge of the English National Curriculum | Essential |
| ▪ Outstanding classroom practice | Essential |
| ▪ Understanding of effective teaching and learning theory and practice of providing effectively for the individual needs of all children through classroom organisation, differentiation and learning strategies | Essential |
| ▪ International Experience | Desirable |
| ▪ Experience of teaching/Knowledge of the IPC (International Primary Curriculum) | Desirable |
| ▪ Knowledge of EAL in the mainstream | Desirable |
| Skills | |
| ▪ Able to work as part of a team | Essential |
| ▪ High level of IT competence | Essential |
| ▪ Use of SIMS | Desirable |
| Personal Attributes | |
| ▪ Excellent interpersonal and intrapersonal skills | Essential |
| ▪ High levels of personal integrity | Essential |
| ▪ Excellent organisational and time-management skills | Essential |
| ▪ Attention to detail | Essential |
| ▪ Ability to work under pressure and remain calm | Essential |
| ▪ Willingness to take on multiple tasks | Essential |
| ▪ Proactive and able to prompt others to ensure deadlines are achieved | Essential |
| ▪ Self-motivated and enthusiastic | Essential |
| ▪ Ability to work independently | Essential |
| ▪ Continually strive for improvement | Essential |
| ▪ Adaptability | Essential |
| ▪ Sense of humour | Essential |

OTHER CONDITIONS

Compliance with visa requirements for working in Vietnam

At Nord Anglia Education we are committed to providing a world class, safe, happy environment in which children and young people are able to thrive and learn. We are committed to safeguarding and promoting the welfare of all our pupils irrespective of race, ability, religion, gender or culture. All post holders in regulated activity (having regular unsupervised contact with children) are subject to appropriate national and international vetting procedures including satisfactory criminal record checks from both Country of residence/birth and any Country of residence within the last 10 years.

BRITISH INTERNATIONAL SCHOOL
HO CHI MINH CITY
A NORD ANGLIA EDUCATION SCHOOL

Dear Applicant,

Thank you for your interest in working at a Nord Anglia Education school.

By joining one of our schools, you will be welcomed into a global community of approximately 9,000 people working together in 47 schools located in 18 countries around the world. Together, we educate approximately 45,000 students globally from ages 2 to 18 across China, Southeast Asia, the Middle East, The Americas and Europe.

Each of our schools are unique in character and offer an education tailored to meet the needs of its community. However, all our schools are united by our 'Be Ambitious' philosophy – we are ambitious for our students, our people and our family of schools. This means that we want every student to achieve more than may have ever thought possible which we ensure through personalised learning enhanced with unique global opportunities.

As a fast-growing family of schools, we also offer unique opportunities for you to grow professionally and develop your career. In addition to gaining exceptional experience in our schools, our teachers have access to a wide range of resources and support to enhance their success. We offer every teacher extensive training and resources though Nord Anglia University, our vibrant professional development community. Nord Anglia University connects you to colleagues around the world in our online international staffroom and also provides access to courses, seminars and the support of educational experts.

Through unique collaborations with The Juilliard School and the Massachusetts Institute of Technology (MIT), you will also get unrivalled access to world leading experts in the performing arts and STEAM subjects (science, technology, engineering, arts and maths). Also, our collaboration with King's College London, exclusive to Nord Anglia staff, gives you a chance to earn your Executive Master's in International Education.

You can find out more information about what makes our schools a great place to teach at www.nordangliaeducation.com/careers

Good luck with your application.