

JOB DESCRIPTION

Post: Teacher Grade: MPS

Reporting to: Head of Department

This appointment is with the Governing Body of the school under the terms of the Catholic Education Service contract signed by the governors as employers. The appointment is subject to the current conditions of service and other current employment legislation.

This job description may be subject to annual review after consultation with you.

The prime purpose of the role is to work with the Headteacher to ensure the success of the school by:

- Creating a safe and secure environment for students, within the Catholic ethos, and having concern for their welfare and wellbeing through complying with all policies and procedures on child protection, health, safety and welfare, confidentiality and data protection.
- Delivering high quality teaching and learning
- Ensuring good progress and attainment of the students being taught
- Being a good role model for students through high standards of punctuality, attendance, professional dress and behaviour

Teaching, learning and assessment:

To facilitate a high quality learning experience which provides students with the opportunity to achieve their potential through:

- Planning, preparing and delivering lessons that are challenging, engaging and have high expectations of all students enabling them to make the best possible progress
- Promoting active and independent learning that enable students to think for themselves and to manage their own learning
- Providing students with high levels of confidence and competence and a lasting interest in their learning
- Promoting high standards of literacy, numeracy and oracy
- Planning for the effective deployment of Learning Support Assistants within the classroom
- Implement the SEN Code of Practice
- Setting high expectations for students' behaviour in order to create an effective learning environment
- Marking and assessing students' work to motivate and equip them with knowledge and skills to achieve the highest levels
- Recording, reporting and monitoring the achievement of students in accordance with the school's assessment policy
- Liaising effectively with parents and encouraging their support in their child's learning
- Managing students effectively during form time

Professional Learning and Development

To demonstrate a commitment to improve practice through:

- Participating in the appraisal process
- Being a reflective practitioner, evaluating and improving practice and participating in relevant training and development
- Keeping up-to-date with research and developments in teaching and learning
- Working collaboratively with department and other school colleagues on departmental and whole school initiatives.

OTHER PROFESSIONAL REQUIREMENTS

- Establish and maintain effective working relationships with professional colleagues and parents, acknowledging the professional need for mutual support.
- Participate as required in meeting with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Take responsibility for your own professional development and on-going formation.
- Undertake any other duties as specified by STPCB not mentioned above.