



# Beau Soleil

Collège Alpin International

## Deputy Housemistress -Required, September 2018



### College Beau Soleil

The school is an international co-educational boarding school for 11-18 year olds located in the Swiss Alps. The focus of the school is to balance a stimulating academic education with the wider opportunities to develop personal skills arising from the broad outdoor expeditions and service programme on offer.

The school offers educational programmes in both English and French, offering the IGCSE and IB programme within the International Section and, for the French Section, the French Brevet and Baccalaureate programme. The student body is currently 240 students from over 50 different nationalities.

College Beau Soleil is a member of the Nord Anglia Education group of schools which offers its staff the opportunity to share in its worldwide network of schools as well as benefitting from the professional training opportunities of a global education provider. College Beau Soleil is also a member of the Round Square organisation.

### Our Community

High quality teaching and learning is a key driver in our ongoing efforts to improve the Beau Soleil educational experience. Our teachers are passionate about their subjects and work together to encourage exceptional results. Creativity and innovation, energy and high expectations shape our approach.

Our pastoral team is devoted to the welfare of boarders. Every effort is made to ensure that students have access to the best services, emotional support and a warm family atmosphere whilst they are at school.





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## Required for September 2018: Deputy Housemistress

**Are you a passionate and caring boarding professional looking for a fantastic opportunity to develop their career in a successful and expanding school? The College Alpin Beau Soleil is looking for outstanding individuals who are committed to providing the highest levels of support and pastoral welfare for all the students in their care.**

**As a Deputy Housemistress at College Beau Soleil you will play a key part in our ongoing drive to raise the quality of everything we do. Together we ensure that our students enjoy an extraordinary holistic education in the exceptional alpine setting of Villars-sur-Ollon.**



As part of the boarding team, our Deputy Housemistress perform an invaluable role supporting the Housemistress in creating and maintaining a home from home family environment in which students feel secure and well supported throughout their time at Beau Soleil. Working closely with an experienced Housemistress, and deputising for her by taking charge of the house in her absence, you will share responsibility for the all-round welfare of the young people in your boarding house. Working closely with the rest of the team and liaising daily with tutors, Heads of Section and the Academic Management Team, your support will enable the students in your boarding house to thrive and fulfil their potential in all areas of their life at Beau Soleil. Where appropriate, we like Deputy Housemistress to teach a number of lessons, as agreed by the Principal, so that there is a true crossover between both areas of the school.

In addition to being highly successful in its own right, the College Alpin Beau Soleil is a member of the Nord Anglia Education family of premium international schools. This means you'll be joining an international team in which thoughts and ideas are shared around the globe as we strive to make our schools the very best in the world. You will have the security and opportunities that come from being part of a high quality global organisation dedicated to education and professional development.

In return for your passion to deliver the highest quality all-round boarding education you will enjoy a competitive salary, accommodation and places in the school for your children. You will also have the opportunity to live in and work in the stunningly beautiful Swiss Alpine ski resort of Villars-sur-Ollon.

Here at the College Alpin Beau Soleil, we are a close knit team who are proud of our school and boarding community. We educate 230 young people of more than 50 nationalities, preparing them for futures as global citizens. If you'd like to be a part of our on-going success, please get in touch; we'd love to hear from you.

### HOW TO APPLY

Applications should be made via the Nord Anglia Education recruitment website at <http://www.beausoleil.ch/en/about-us/employment-opportunities> and should contain a CV, letter of application and the details of two professional referees.

The closing date for applications is Monday 19 March. Early applications are strongly encouraged. Successful short listed candidates will be contacted straight away with initial discussions conducted remotely by telephone or Skype. A second round of interviews will take place soon afterwards at the school.



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## JOB DESCRIPTION

<b>Title</b>	<b>Deputy Housemaster / Housemistress</b>
<b>Department</b>	Boarding
<b>Reports to</b>	Housemaster/Housemistress and Deputy Head Pastoral
<b>Location</b>	Villars-sur-Ollon

<b>Purpose</b>	<p>As a Deputy Housemaster/Housemistress at College Beau Soleil you will play a key part in our ongoing drive to raise the quality of everything we do. Together we ensure that our students enjoy an extraordinary holistic education within the exceptional alpine setting of Villars Sur Ollon.</p> <p>Working closely with our Housemaster/Housemistress, Deputy Housemaster/Housemistress have an important role to play in creating and maintaining a home from home family environment in which students feel secure and well supported throughout their time at Beau Soleil. Working under the direction of the Deputy Head Pastoral, house staff have responsibility for the all round welfare and success of the young people in their boarding house. Working closely with the in-house team, tutors, academic leaders, medical centre and the school's leadership team, your support will enable the students in your boarding house to thrive and fulfil their potential in all areas of their life at Beau Soleil. Our our Housemaster/Housemistress also teach a number of lessons, as agreed with the Principal.</p>
<b>Deputy Housemaster/ Housemistress at Beau Soleil</b>	<ul style="list-style-type: none"><li>• Support the Housemaster/Housemistress in taking responsibility for the pastoral care of students in his/her house and their ability to flourish in all areas of school life</li><li>• Help to develop strong relationships within the house based on trust and respect</li><li>• Be a key member of the in-house team and liaise with other staff regularly</li><li>• Build strong relationships with parents of students in the house, being pro-active in communication with them via the Housemaster/Housemistress.</li><li>• Play a significant role in the daily running of the house, including looking after unwell students in conjunction with the medical centre</li><li>• Gain experience and skills that will facilitate a future career in boarding education</li><li>• Deputise for the Housemaster/Housemistress on their day off, taking responsibility for the smooth running of the whole house on those days</li><li>• Play an active part in weekend activities</li></ul>



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As a Teacher	<ul style="list-style-type: none"><li>• Attend Teaching and Learning Community meetings, contributing to the sharing of ideas and innovation and working with colleagues to develop a culture of self- reflection and peer support</li><li>• Ensure effective curriculum coverage, continuity and progression in the subject for all students, including those of high ability and those with special educational or linguistic needs</li><li>• Follow policies and practices for assessing, recording and reporting on student achievement at an individual and group level, utilising this information to recognise achievement and to set targets.</li></ul>
Skills	<ul style="list-style-type: none"><li>• <b>Efficiency:</b> managing information well, maintaining clear and thorough records and using IT systems with confidence, therefore being able to respond quickly to emails, phone calls and other forms of communication</li><li>• <b>Communication skills:</b> the ability to make points clearly both orally and in writing and understand the views of others - pupils, parents, staff, other stakeholders and the public.</li><li>• <b>Taking responsibility:</b> for the well being, success and behaviour of students in the house</li><li>• <b>Ability to work in a team:</b> working closely with academic and pastoral staff to create a cohesive and supportive house team</li></ul>
Attributes of a Deputy Housemaster/Housemistress	<ul style="list-style-type: none"><li>• Resilience, energy and perseverance</li><li>• Flexibility and creativity</li><li>• Integrity</li><li>• Ambition</li><li>• Self-confidence and enthusiasm</li><li>• Reliability</li><li>• Emotional intelligence</li><li>• Good at organisation and time-management</li><li>• Ease in building good relationships with others, especially young people</li><li>• Good sense of humour</li></ul>
School Terms and Conditions	<ul style="list-style-type: none"><li>• Accommodation is provided free of charge; meals are provided free of charge during term time</li><li>• Deputy House Parents can take 1.5 midweek days off each week as agreed with the Deputy Head Pastoral, and one weekend off per term</li><li>• The school is committed to a culture of ongoing Professional Development and will provide professional opportunities and training appropriate to role</li></ul>
General	College Alpin Beau Soleil is committed to safeguarding and promoting the welfare of children and young people. Clearance from the Disclosure and Barring Service is required prior to appointment.