



BMet Role Profile

Director – A Levels

Role purpose:

Lead the implementation and continuous improvement of innovative and inspirational A Level provision which ensures outstanding student attraction, retention, experience, progress and outcomes.

Key accountabilities:

1. Lead the development of the A Level Centre, creating a vibrant environment and a strong delivery model and team to achieve the goal of becoming a centre of excellence.
2. Create and continuously develop an innovative and inspirational teaching, learning and assessment (TLA) strategy (including a responsive and relevant curriculum offer) for the A Level Centre ensuring that the opportunities offered by ongoing developments in technology, high levels of employer engagement and exciting, value added external experiences are fully optimised and that outstanding student outcomes are consistently achieved.
3. Develop and lead strategies for developing the aspirations of applicants and students through strong information and guidance on their longer term career goals; and, through an inspirational model of the student journey and the high levels of support within it, ensure that all students are well placed to realise those aspirations.
4. Drive the performance of the A Level Centre to achieve challenging targets through the swift implementation of appropriate improvement plans which are informed by ongoing evaluation via student focus groups, course reviews, self-assessment, and the rigorous scrutiny of relevant data.
5. Lead IQA activities across the Centre, contributing to and monitoring the enhancement of teaching quality and ensuring that teaching delivery consistently reflects best practice.
6. Deliver the College's learner voice strategy within the A Level Centre ensuring that levels of student satisfaction and participation in surveys exceed the agreed target.
7. Lead and manage staff within the Centre, ensuring that their performance is outstanding and that the skills and competencies of all are continually developing.
8. Deliver the A Level Centre's business plan and achieve its financial targets.
9. Manage a defined budget and ensure compliance with the College's financial policies.
10. Maintain a strong network with providers who are leaders in the sector, ensuring the Centre benefits from best practice activities.
11. Develop links and networks with employers, higher education institutions, awarding bodies and other relevant organisations that will contribute to the planning and delivery of a high quality curriculum offer and add value to the activities of the Centre.
12. Lead research activities and programmes to develop the skills of the team to deliver new and innovative ways of teaching and learning.
13. Lead the planning and delivery of events that promote the exceptional opportunities for students at the Centre including but not limited to guidance, enrolment, open events and parents' evenings such that targets for student recruitment are achieved.
14. Commit to, promote and operate in accordance with BMet's values and goals including but not limited to: safeguarding; health and safety; diversity and inclusion.
15. Commit to and participate in college-wide activities as required including but not limited to enrolment, open events and development.

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Qualifications, experience and competencies:

1. A degree or equivalent qualification.
2. A relevant post-graduate qualification.
3. A full teaching qualification and evidence of recent and relevant CPD.
4. A strong track record of leading and managing a team to deliver exceptional results.
5. Knowledge and understanding of what constitutes outstanding teaching, learning and assessment, and experience of successfully implementing strategies which improve student progress and achievement.
6. Understanding of and practical experience of the Ofsted inspection framework.
7. A strong continuous improvement orientation with experience and evidence of constantly identifying opportunities to improve learners' attraction, experience, progress and outcomes and implementing innovative actions with positive impact.
8. Successful experience of strategic and operational planning and the monitoring of performance against action plans and targets.
9. Strong interpersonal skills with the ability to relate to and influence a diverse range of people.
10. Proactive, self- motivated and able to operate on own initiative and exercise sound judgement.
11. Personally organised and able to effectively plan work to ensure delivery whilst recognising the need for adaptability as priorities shift.
12. Excellent oral and written communication skills.
13. Highly IT literate across the suite of Microsoft Office applications and experienced in utilising a range of information systems.
14. A strong ability to understand, analyse and present data and to develop appropriate courses of action based on it.
15. A sound understanding of and practical experience of leading Safeguarding, Health and Safety and Diversity and Inclusion.

Further information regarding the skills and competencies required is contained in the accompanying document (Skills and Competencies Framework for Directors).