

Warwick Road Primary School
JOB DESCRIPTION



POST TITLE: Class Teacher
SALARY: MPS
RESPONSIBLE: Headteacher

Teaching and Learning

- To undertake teaching duties to the highest possible standard
- To plan, organise and deliver through high quality teaching, the requirements of the primary curriculum in keeping with the school's policies
- To promote high standards of work and behaviour in and out of the classroom.
- To have a pastoral role in supporting the social and emotional development of pupils
- To be imaginative, committed and well-organised classroom practitioner, showing a high level of teaching ability at all times
- To provide a stimulating environment within a well organised and structured class setting, where children are challenged and high standards are the norm
- To plan, monitor and assess in accordance with school policy and to keep accurate records of progress and set appropriate learning targets for individuals and groups
- To use ICT in a cross-curricular way and enable pupils to improve their knowledge and skills
- To offer equal opportunities to all and show sensitivity to the children's individual and collective needs, enabling them to reach their full potential
- To work cooperatively and flexibly with colleagues so as to ensure continuing liaison between classes and close contact between children and all staff.
- To work as an effective team member and work cooperatively as part of the team
- To handle all areas of discipline with a kind but firm manner, setting standards of behaviour acceptable to the ethos of the school
- To ensure the health and safety of the children by following agreed procedures.
- To help promote the school's policy of parental and community involvement by forming good relationships with parents, including them in the children's work whenever possible
- To attend and contribute to staff development meetings and to further their own professional development through INSET opportunities and the performance management programme
- To work closely with, delegate duties to, and oversee the work of a teaching assistant and other adult support

- To enter into the whole life of the school, introducing new initiatives, and if possible, running extra-curricular activities to the individual's interest and talents.
- To organise class assembly as per rota
- To undertake any other reasonable duties designated by the Headteacher

GENERAL

- To promote equal opportunities ensuring that specifics of gender, race, class, ability and disability are treated in a positive and non-discriminatory manner.
- To attend meetings with colleagues, parents or other agencies within specified time allocations and at reasonable advance notice.
- As part of your wider duties and responsibilities you are required to promote and actively support the Council's responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting them from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. Safeguarding relates to everyone who may be vulnerable, not just the very old and the very young. Please click [here](#) to read our safeguarding policy. Alternatively go to <http://www.kirklees.gov.uk/beta/working-for-kirklees/about-kirklees.aspx>

PERSONNEL SPECIFICATION

Warwick Road Primary School



Post Title: Class Teacher MPS Post Ref:

<i>Attributes</i>	<i>Essential</i>	<i>Rank</i>	<i>How Identified?</i>
<i>Relevant Experience</i>	<ul style="list-style-type: none"> • Excellent classroom practitioner • Experience of teaching English and maths to a high standard. • Knowledge and experience of assessment, data analysis and target setting. • The ability to organise a high quality learning environment. • Experience of working with children for whom English is an additional language 	A A A A B	Application Form Interview References
<i>Education & Training</i>	<ul style="list-style-type: none"> • Qualified Teacher Status. • Commitment to further own professional development. 	A A	Application Form Interview References
<i>Special Knowledge & Skills</i>	<ul style="list-style-type: none"> • Up to date knowledge of the use of and potential of ICT in a primary setting • Knowledge of current educational issues and developments • Knowledge of the new National Curriculum Assessment, English and maths frameworks 2014 • Commitment to inclusive education and Special Educational Needs within mainstream education • Effective interpersonal and communication skills • Commitment to parental involvement. • Ability to provide an imaginative and stimulating classroom environment. 	B A A A A A A A	Application Form Interview References
<i>Any Additional Factors</i>	<ul style="list-style-type: none"> • Willingness to work as part of a team • Willingness to take part in extra-curricular activities and residential • Ability to get on with people and establish positive relationships • Enthusiasm and flexibility. • Passion for education • Abilities/Expertise in specific curriculum areas • Willingness to undertake an enhanced Disclosure and Barring Service check. Please note a conviction may not exclude candidates from employment but will be considered as part of the selection process. 	A A A A A A B A	Application Form Interview References