

The Albert Pye and Ravensmere Schools Federation

Job Description: Class Teacher

Job Holder:

Post held: Classroom Teacher

Responsible to: Headteacher

Responsible for: Teaching a particular class as well as the functions listed under duties and particular duties. This will be a mixed class of year 1 and year 2 children.

Duties: The school Teachers' Pay and Conditions Document describes duties which may be required to be undertaken by the teachers in the course of their employment. In addition certain particular duties are reasonably required to be exercised and completed in a satisfactory manner. It is the contractual duty of the post holder to ensure that her professional duties are discharged effectively in accordance with the requirements of the National Curriculum.

Particular duties:

1. To be responsible for a particular class.

Main activities arising from these duties:

Class responsibility:

1. To be responsible for the teaching of a particular class.
2. To monitor each pupil's progress and regularly maintain a record of each pupil's achievement.
3. To contribute to end of Key Stage assessment for the year 2 children and end of year assessments for year 1 children.
4. To provide long-term, medium-term and short-term curriculum plans for the class. This planning should take place in close consultation with colleagues and within the requirements of the National Curriculum
5. To maintain the school ethos of care for individual welfare by being aware of each child's personal and social needs and showing care and attention.
6. To develop an environment and programme of learning for the class that ensures each child progresses at an appropriate rate.
7. To ensure effective teaching of whole classes, groups and individuals within the whole class setting.
8. To establish and maintain a purposeful working atmosphere as well as setting high expectations for pupils' behaviour.

9. To share in whole school curriculum development through discussion, planning and professional development.
10. To contribute to and participate in school self-evaluation.
11. To support the school's culture of teamwork by maintaining good relationships with pupils, staff, parents, governors and members of the local community.
12. To assist in maintaining a bright, stimulating, attractive and informative school environment.
13. To participate fully in the life of our school community where every member is valued regardless of status.
14. To undertake other activities as may be reasonably required by the Headteacher.

Note: The duties and responsibilities of this post may vary from time to time according to the changing demands of the school. This job description may be reviewed at the reasonable discretion of the headteacher in the light of those changing requirements and in consultation with the post holder. In any event, the Headteacher reserves the right to review and amend the job description.

Signed Class teacher

..... Headteacher

Date.....