**Assistant Head Person Specification**

**Sherwood Park - Sherwood Park Campus**

**FULL TIME ASSISTANT HEAD**

**LEADERSHIP PAY SPINE L8 - L13**

|  |  |  |
| --- | --- | --- |
|  | **Education/Qualifications** | **Desirable (D)/ Essential (E)** |
| **1.** | Recognition as a qualified teacher from the Department for Children, Schools and Families. | **E** |
|  | **Abilities/Skills/Knowledge** |  |
| **2.** | Proven ability to teach ASD students | **E** |
| **3.** | Proven ability to teach SLD/PMLD students  | **D** |
| **4.** | Excellent knowledge of a range of curriculum approaches and assessment methods to deliver highly effective and aspirational teaching and learning for young people with Autism. | **E** |
| **4.** | Ability to lead and motivate staff and demonstrate an effective and empathetic approach to resolving issues. | **E** |
| **5.** | An empowering, positive and respectful approach to teaching and supporting students with Special Educational Needs | **E** |
| **6.** | Experience of leading and developing specific area of the curriculum or school operations | **E** |
| **7.** | Ability to contribute effectively to the School’s self-evaluation and the School Development Plan | **E** |
| **8.** | An ability to support teachers in the devising and monitoring of Personal Learning Programmes (PLP’s) to meet the student's needs within the agreed syllabus and implement the programmes provided by the multi-professional team. | **E** |
| **9.** | An ability to maintain, clear, concise, up to date records in accordance with the schools chosen system.  | **E** |
| **10.** | An ability to lead the Sherwood Hill site in behaviour management  | **E** |
| **11.** | Ability to lead the Sherwood Hill site in terms of Pastoral Care | **E** |
| **12.** | Experience of contributing to leadership team meetings through a relevant leadership role | **D** |
| **13.** | Willingness to undertake and act on training courses as required by the Headteacher and take responsibility for own continuing professional development | **E** |
| **14.** | An ability to communicate and work collaboratively with colleagues, parents/carers, multi-disciplinary teams, agencies, feeder schools and post-16 providers. | **E** |
| **15.** | Ability to demonstrate effective knowledge and experience to ensure the Safeguarding of all learners | **E** |
| **16.** | Ability to positively and pro-actively champion the rights, interests and wellbeing of people with learning disabilities and demonstrate an empathy and understanding of the needs of their families. | **E** |

**Other Relevant Factors**

The school has a no-smoking policy.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.