



Annemount

Nursery and Pre-preparatory School

APPLICATION FOR TEACHING EMPLOYMENT AT ANNEMOUNT SCHOOL

Please complete, in full, all sections of this application form. If you have any difficulty understanding this form, please let us know. Unless otherwise stated, please return this application form electronically to Headteacher@annemount.co.uk.

Post applied for:	Closing date:
Please state where you saw this job advertised:	TES <input type="checkbox"/>
	TES online <input type="checkbox"/>
	School Website <input type="checkbox"/>
	Other <input type="checkbox"/>

PERSONAL DETAILS

Title/preferred form of address (e.g. Ms, Mr, Mrs, Dr etc.):

Surname:

First Name

Any previous name:

Address:

Post Code:

Home Telephone:

Work Telephone:

Mobile:

Email:

National Insurance Number:

Are you recognised by the DFE as a qualified teacher in the UK? Yes ☐ No ☐

If so, please give date of recognition

Please quote your DFE number:

Do you have OCR level 5 or the equivalent



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PRESENT OR LAST SALARY

Please state your current salary: £

Main pay scale and details of any other allowances you are receiving:

EDUCATION AND TRAINING

Schools, Colleges, University, etc. since age 11 years

Dates – month/year

Qualifications

From

To

Subject

Grade

Date
awarded

You will be required to provide evidence of all qualifications if asked to interview.



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Please give details of any other relevant training attended including in-service training (give dates):

TEACHING EMPLOYMENT HISTORY

Current or most recent job first.

Name/type of School	Age range/ Age group taught	Full/part time/ permanent/ temporary/ scale/grade	Management responsibilities	Date from	Date To	Reason for leaving



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NON TEACHING EMPLOYMENT HISTORY

Current or most recent job first

Employer's name and address	Job title	Dates		Reason for leaving
		From	To	

BREAKS IN EMPLOYMENT

Please indicate nature/reasons for any breaks in employment including relevant dates:

FURTHER INFORMATION

Can you confirm that you are physically and mentally fit to carry out the job as specified in the job description?

Yes ☐ No ☐

Please note that all staff are required to complete a Medical Fitness Questionnaire upon the offer of a position.

If successful, when would you be able to start?

Are you related to, or have a close relationship with any member of staff of Annemount School.

Yes ☐ No ☐

If yes please state the nature of this relationship:



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SUPPORTING STATEMENT

Please write how you meet the requirements of the position, your understanding of the post and how you meet the person specification, ensuring that you highlight any information that you consider demonstrates your suitability for the position:



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ELIGIBILITY TO WORK

Are there any restrictions affecting your ability to take up employment in the UK?

Yes ☐ No ☐

If yes please give details

You will need to provide the relevant documentation to confirm your eligibility to work in the UK at interview.

REFERENCES

Please provide two references, one of whom must be your present or most recent employer. Your second referee should ideally be a previous employer. Please note that we follow the DFE guidance on safer recruitment in education and therefore we seek both references prior to short-listing for interview.

CURRENT/MOST RECENT EMPLOYER

SECOND REFEREE

Name:

Name:

Job title:

Job title:

School/Business address

School/Business address

Email

Email

Tel.no:

Tel.no:

Capacity in which you know this person:

Capacity in which you know this person:

DECLARATION

This job is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions 1975)(Amendments 2013) . Therefore any unfiltered conviction, caution and bind-over, including those regarded as 'spent,' must be declared. Do you have any convictions, cautions, reprimands or final warnings which would not be filtered in line with current guidance?

Yes/No (Please circle as appropriate)

If 'yes' please provide the details and dates of in a sealed envelope marked 'confidential' for the attention of the Administrator. Please note that 'spent' convictions must also be declared.

Should you be invited for interview, you will be asked to sign your agreement for a check to be made with the Disclosure and Barring Service. This check will be made only if you are offered the job.

The information I have provided on this application form is, to the best of my knowledge, correct. I understand that deliberately falsifying or withholding information may result in my dismissal if appointed.

Signed:

(Please initial if sent electronically)

Date:



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RECRUITMENT MONITORING

As part of our policy to promote equality please answer the following questions and complete the declaration at the bottom of the page.

Please mark the box with a V against the group that describes your ethnic origin.

white	British		Asian/Asian British	Indian	
	Irish			Pakistan	
Black/Black British	Caribbean			Bangladesh	
	African		Other Asian		
	Any other black		Mixed	Asian + white	
		African + white			
		Caribbean + white			
		Any other mix			
			Other Group	Chinese	
Nationality				other	
Date of birth / /			Gender		
			Male <input type="checkbox"/>		
			Female <input type="checkbox"/>		
Do you consider yourself to have a disability?	Yes <input type="checkbox"/>	no <input type="checkbox"/>	If yes please give details		
	I do not wish to disclose this <input type="checkbox"/>				

This information will not be seen by the people who are recruiting to the job.

Name

Signed

Date