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| **Post Title:** | **Teacher of English** |

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| **Responsible to:** | Head of Department |

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| **Grade:** |  | **Employment terms:** |  | **Hours:** |  |

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| **Role:** | * To manage the teaching of English within allocated teaching groups in accordance with the School’s aims and in pursuit of high standards of pupil achievement * To share and support the corporate responsibility for the well-being, education and discipline of all students. * Ensure high quality teaching and learning takes place with allocated groups in line with school and department curriculum policy. * Have a positive impact on the educational progress of pupils in allocated groups. * Develop and enhance teaching and learning methodology. |

*The information contained below is to help staff understand and appreciate the work content of their post and the role they are to play in the organisation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used, in which case all the usual associated duties are included in this job description.*

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| **MAIN DUTIES, RESPONSIBLITIES AND TASKS** |

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| **Main Tasks** | * Ensure effective teaching of whole classes, groups and individuals using methodology that stimulates, engages and challenges students so that learning and teaching objectives are met. * Set high expectations for students’ behaviour, establishing and maintaining good classroom management and the development of positive and productive relationships within the structure of Positive Discipline. * Through planning, identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the students being taught. * Set appropriate and demanding expectations for students’ learning and motivation. Set clear targets for students’ learning, building on prior attainment. * Assess how well learning objectives have been achieved and use this assessment for future teaching. * Mark and monitor students’ class and homework providing clear and constructive oral and written feedback, setting targets for students’ progress. * Prepare and present informative reports to parents in line with school policy. * Provide opportunities to develop students’ understanding by relating their learning to real and work related examples, recognizing that learning can take place outside the school context. * Take responsibility for their own professional development and keep up to date with research and developments in pedagogy and use this to improve teaching and students’ learning. * Demonstrate an active contribution to the policies and aspirations of the school. * Set a good example to the students they teach in their presentation and their personal conduct. * Evaluate their own teaching critically and use this to improve their effectiveness. * Establish effective working relationships with professional colleagues including where applicable support staff. * Select and make good use of ICT and other learning resources which enable teaching objectives to be met. * To assist with the supervision of students out of lesson times, including before and after school, break and lunchtime. * To comply with all policies and procedures relating to child protection, reporting all concerns to the appropriate person |
| **Special requirements** | * There is a requirement to submit to an enhanced Criminal Records Bureau background check. * No smoking policy. |