



DERBYSHIRE COUNTY COUNCIL

St Andrew's CofE Junior School

APPOINTMENT OF HEAD TEACHER



St. Andrew's C.E. Junior School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Information for Candidates

<u>Date of Appointment</u>	January 2019
<u>Salary</u>	Individual School Range L13 – L19
<u>Estimated Number on Roll</u>	222
<u>Teaching Establishment</u>	Head + 8.46 FTE Teachers
<u>Head teaching commitment</u>	Non-teaching
<u>Management Structure</u>	Head + Deputy Head (teaching)

<u>Support Staff</u>	<u>Job</u>	<u>Hours</u>	<u>Posts</u>
	School Business Manager	37	1
	School Business Assistant	30	1
	Teaching Assistants (General+HLTA)	110	4
	Teaching Assistants (SEN)	96.50	5
	Senior Midday Supervisor	8.33	1
	Midday Supervisors	46.64	8
	Caretaker	21.25	1
	Cleaners	22.5	3

Location

The school is located in Hadfield, one of the communities which forms Glossopdale. The town is on the edge of the Peak District National Park, with access to major road and rail networks.

Accommodation

The school is located in three well-maintained buildings on a single site. The oldest building dates back to 1908; the newest was completed in 2010. The buildings house eight classrooms, a hall, a staff room, a kitchen, a nurture room, disabled facilities, a school office and the Headteacher's office. Renovations are underway to provide a new library facility and various smaller learning areas.

Outdoors there are hard surface play areas to the front and the rear of the buildings and an extensive grassed area.

Midday meals are cooked and served on the premises by the Derbyshire County Catering Service.

Secondary Education

Most pupils who attend St. Andrew's C.E. Junior School from the normal area transfer to Glossopdale School, an 11 to 18 Comprehensive School.

OFSTED Inspection

The school was inspected in June 2016 and was judged to be a 'Good' school.

SIAMS Inspection

The school was inspected in June 2016 and was judged to be a 'Good' Church school.

Financial Budget 2018/19

The school's basic school budget for this financial year is £834,741. In addition, the school receives £98,280 Pupil Premium.

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 08456 058058, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

*Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.***

Interviews

It is intended that interviews will take place on Monday and Tuesday, 16 and 17 July 2018. The first day will start with an opportunity for the candidates to tour the school prior to the start of the interviews, with the formal selection procedures continuing on the second day.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on 01629 538836/538831.

The Governors will be advised by a Local Authority Officer and Advisor and Diocesan Advisor.

Closing Date: 24 June 2018.