

The Director of Sport is a high profile figure within the AKS School and community who leads on aspects of the PE and Sporting programme in all areas of the School: the Senior School, the Junior School, the Nursery, both girls' & boys' sport and the community sport programme.

AKS has an excellent reputation for Sport, placing a great emphasis upon and widening participation as well as competing at local, regional and national levels.

This is an exciting time for Sport at AKS and the new Director of Sport will play a key role, building upon the many changes that we have made in recent years and further improving the School's reputation locally and beyond.

Job Purpose:

To ensure high levels of pupil participation, achievement and performance in all areas of PE and Sport across all areas of the School.

Reporting to: Deputy Head of Senior School & Head of Junior School

Responsible for: Heads of sectional sport, Heads of individual sports, Head of Academic PE, all PE staff, all coaching and PE support staff

Key responsibilities and key tasks include, but are not limited to, the following:**1. Lead responsibility:**

To lead staff in the achievement of high standards of coaching, teaching and learning in all PE and sporting activities

- To lead and develop the core PE curriculum and the sport extra-curricular programme
- To lead and support the heads of different sports to deliver a high quality sporting programme and to promote their sport
- To lead all staff in pursuit of continuous improvement through innovation, action planning, and sharing of good practice
- To monitor the quality of teaching and learning in the core curriculum and all sporting activities
- To develop strategies for raising pupil participation, achievement and performance across the whole school
- To promote the use of target setting to inform teaching and the raising of pupil achievement
- To participate in Curriculum Reviews and all other initiatives for Quality Assurance
- To promote the use of Learning Technologies to support pupil achievement
- To ensure departmental compliance with agreed school policies for assessment, recording, contacts with parents etc.

2. Lead responsibility:

To ensure effective planning, development and administration of the curriculum

- To plan the work of the department, setting ambitious goals as appropriate
- To plan courses and produce schemes of work and subject handbooks, according to examination board and school requirements
- To ensure compliance with requirements for exam entries, coursework and exam arrangements
- To advise pupils on courses and maintain subject links with relevant industries, careers and higher education

- To maintain good lines of communication with WSLT, responding accurately and in a timely manner to requests for information and advice
- To be aware of changes in policies and guidelines and other national initiatives that may affect the work of the department
- To be aware of best practice elsewhere for developing and delivering the curriculum
- To consider and propose as appropriate improvements to our policies, systems and procedures in line with above
- To keep written records as appropriate and in accordance with the Data Protection Act 1998

3. Lead responsibility:

To deploy human and physical resources in the department effectively and safely

- To advise WSLT on staffing requirements, the deployment of department staff (including coaching and support staff) and the timetabling of courses, classes and rooms
- To ensure effective department communication, both informally and through regular departmental meetings
- To participate in the appointment of department staff where required
- To lead the department in the performance management and professional development of staff, appraising subject staff as agreed with the Head Teacher
- To monitor, review and promote staff development and the induction of new colleagues, arranging mentoring, training and support for all colleagues as appropriate
- To advise on financial and resource needs of the subject(s) and manage relevant budgets
- To ensure that both subject-specific and general requirements of Health and Safety policies are met
- To ensure efficient, safe and secure use of department accommodation, equipment and materials
- To maintain an attractive and safe working environment in all areas

4. Support responsibility:

To contribute to whole-school development

- To contribute to the achievement of the school's Strategic Aims
- To promote the school ethos
- To implement all school policies
- To work co-operatively with WSLT and all colleagues
- To set and regularly review an ambitious vision and strategic plan for the PE and sport at AKS Lytham in line with the school's WSDP
- To contribute to school policies and decision-making through Assistant Heads, HoDs and other group meetings as required
- To promote the school and all sporting activities, including participation in all external and internal marketing activities
- To pro-actively develop and support sporting partnerships with community groups that enhance the opportunities and reputation of AKS sport
- To uphold the good reputation of the school and of the United Church Schools Trust with pupils, parents, other schools and in general
- To ensure appropriate contributions from the department to UCST and other general extra-curricular activities and enrichment opportunities
- To develop an ethos of leadership and student empowerment through sport that can be actively celebrated and measured

All such other duties as the Headmaster may reasonably require