



**SRI KDU INTERNATIONAL SCHOOL**

**APPLICATION FOR THE POST OF:** \_\_\_\_\_

## PERSONAL DETAILS

Title:		Full Name:	
Previous name(s):			
Current Address:			
Home Telephone:		Mobile:	
Email Address:			
Date of Birth:			National Insurance Number:
Date of QTS:			DfES No:
Marital Status & children:			Nationality:
Available Start Work Date:			

## EDUCATION AND QUALIFICATIONS

Please give details of any Higher Education and equivalent courses:

From (Month/Year)	To (Month/Year)	Name & Address of Institution	Qualification	Name of Awarding Body

Please give brief details of Secondary / Further Education:

From (Month/Year)	To (Month/Year)	Name & Address of School/College	Qualifications obtained

Relevant CPD during last five years:

Dates	Provider	Details

Please give details of any other professional or vocational qualifications or memberships you hold that are relevant to your application:

Dates	Qualification / Membership Level	Institution

## EMPLOYMENT HISTORY

CURRENT / MOST RECENT EMPLOYER:

Name of Employer			
Address			
Telephone		Email	
Start Date		End Date / notice required	
Job Title and Key responsibilities			
Salary and Reason for Leaving			

## PREVIOUS EMPLOYERS (CONTINUE ON A SEPARATE SHEET IF NECESSARY)

From (Month/Year)	To (Month/Year)	Name & Address of Employer	Job Title and key responsibilities	Salary and Reason for leaving

If there are any gaps in your employment or education history, please explain them here:

In addition to this Application Form, please submit a letter of application, recent photograph and for leadership roles, a **statement of educational and leadership philosophy**.

## REFERENCES

Please supply the Names and Contact Details of at least Two Referees who can comment on your suitability for this position. **First Referee should be your current or most recent Principal/Head Teacher and the Second Referee should be your previous Principal/Head Teacher.**

(If you are not currently working with children but have done so in the past, the second referee should be the employer by whom you were most recently employed in work with children. References will not be accepted from relatives or persons who only know you as a friend).

Name:	Name:
Position:	Position:
In what capacity do you know the referee?	In what capacity do you know the referee?
Name of organisation:	Name of organisation:
Address:	Address:
Telephone No:	Telephone No:
Email:	Email:

Please note that we will contact the above referees if you are short listed for this post and seek reference **before** interview. Also, in relation to work with children, we will seek information about any past disciplinary issues relating to children and/or child protection concerns you may have been subject to. If you have any concerns about this please contact Mrs Rafee (Principal) [r.margaret@srikdu.edu.my](mailto:r.margaret@srikdu.edu.my) to discuss these issues.

## MARKETING

Where did you see our vacancy? Please Select:

TES Online ☐ Guardian Jobs ☐ Other: \_\_\_\_\_

### AVAILABILITY FOR AN INTERVIEW IN PERSON

- Interview in London, UK ☐
- Available Dates: October 17 / October 18 / October 19
- Available Times: \_\_\_\_\_

### AVAILABILITY FOR A SKYPE INTERVIEW

- Interview via Skype ☐
- Available Dates: \_\_\_\_\_
- Available Times: \_\_\_\_\_
- Your Skype Name / Skype ID: \_\_\_\_\_

### **HEALTH**

Sri KDU International School is committed equal opportunities.

Have you suffered or do you suffer from any medical condition which would need to be considered when working for the school? Yes/No <i>(if yes, please give brief details on a separate sheet)</i>
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Number of Days - illness in the last two years:
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Details of any current medical problems:
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Sri KDU International School is a wheel chair friendly building with ramps and lifts to all floors. Please give details of any disabilities you may have that may need consideration during an interview:

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### **DECLARATION**

I know of no reasons, on grounds of mental or physical health, why I should not be able to discharge the responsibilities required by the post in question. I understand that any offer of employment made by the School will be conditional on verification of medical fitness.
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I understand I may be required to be medically examined by my own GP before taking up the post/the post is confirmed.
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Signed:
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Date:
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Print Name:
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## **PERSONAL DECLARATION**

**Have you ever been convicted of any offence or 'bound-over' or given a caution? YES/NO**

**If yes, please give details on a separate sheet and attach it to this form in a sealed envelope marked 'Confidential Disclosure'.**

**I understand that if my application is successful, I will be required to obtain an enhanced DBS/CRB Disclosure.**

**I declare that the information I have given on this form is complete and accurate and that I am not banned or disqualified from working with children nor subject to any sanctions or conditions on my employment imposed by a regulatory body or government official, either in the UK or overseas. I understand that to knowingly give false information, or to omit information could result in the withdrawal of any offer of appointment, or my dismissal at any time in the future, and possible criminal prosecution.**

**I know of no reason why I would not be allowed to work in Malaysia (e.g. previous blacklisting by Malaysia companies).**

**Signed:**

**Date:**

**Print Name:**

## SUBJECTS PREVIOUSLY TAUGHT

Y – Yes, I have taught this subject at the KS shown.

W – I have not taught this subject, but I am willing to give it a try

X – I am not willing to teach this subject under any circumstances

Otherwise leave blank

	KS1	KS2	KS3	KS4	KS5
Add Maths					
Art					
Biology					
Business Studies					
Chemistry					
D&T					
Economics					
English					
General Science					
Geography					
History					
ICT					
Maths					
MFL (state language)					
Music					
Other (please state)					
PE					
Physics					
PSHE					