

Job Specification

Year 3 Teacher – Maternity Cover

Key responsibilities include:

Teaching and Learning	<ul style="list-style-type: none"> Identifying clear teaching objectives and specifying how they will be taught and assessed Setting tasks which challenge pupils and ensure high levels of interest and participation Setting appropriate and demanding expectations with a clear appreciation for the expectations of the National Curriculum Setting clear targets, building on prior attainment and communicating clearly with pupils, support staff, other teachers in the setting and parents Providing clear structures for lessons maintaining pace, motivation and challenge Matching approach to content, structuring information, presenting a set of key ideas and using appropriate vocabulary Using effective questioning, listening carefully to pupils, giving attention to errors and misconceptions Selecting appropriate learning resources and developing study skills through books, visual props, audio visual clips, I.C.T. and other sources.
Monitoring, assessment, recording and reporting	<ul style="list-style-type: none"> Assessing how well learning objectives have been achieved and using formative and summative assessment to tailor specific aspects of teaching to secure learning. Marking and monitoring pupils' work regularly and according to school standards and setting and communicating targets for progress. Assessing and recording pupils' progress systematically and keeping records to check work is understood and completed, monitoring strengths and weaknesses, to inform planning and to recognise the level at which the pupil is achieving. Preparing and presenting informative reports to parents

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Professional Knowledge and Understanding	<ul style="list-style-type: none">• Possessing up-to-date knowledge and understanding of a range of teaching and learning strategies and know how to use and adapt them, including how to personalise learning to provide opportunities for all learners to achieve their potential• Being open to learning additional teaching strategies through CPD and have ownership in developing own practice• Sharing good practice in Staff meetings.
Personal Responsibility	<ul style="list-style-type: none">• Taking responsibility for safeguarding and promoting the welfare of children.• Having a working knowledge of teachers' professional duties as outlined in the DFE Teachers' Standards.• Operating at all times within the stated policies and practices of the school.• Establishing effective working relationships and setting a good example through presentation and personal and professional conduct.• Endeavouring to give every child the opportunity to reach their potential and meet high expectations;• Contributing to the life of the BSM through effective participation in meetings and management systems necessary to co-ordinate the management of the school.

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