

Riverside School

ART TEACHER JOB DESCRIPTION

A. Teacher of Art & Design – Role and Responsibilities

B. Planning, Teaching and Class Management (Generic)

C. Monitoring, Assessment, Recording and Reporting (Generic)

D. Other Professional Requirements (Generic)

The appointment is subject to the conditions of employment for class teachers contained in the School Teachers' Pay and Conditions Document, the new Teachers' Standards (May 2012), the required standards for Qualified Teacher Status and all other relevant current legislation.

A. Teacher of Art & Design – Role and Responsibilities

- Monitor and update as necessary Riverside's Art & Design Policy.
- Ensure that a robust Art & Design curriculum mapping plan is in place to show organisation of learning according to a 3-year KS3 cycle, and a KS4 2-year cycle.
- Ensure that the curriculum meets Art & Design National Curriculum requirements, (modified as appropriate to reflect the varying complexity of students' needs).
- Draw up level-appropriate termly Art & Design schemes of work for all classes/groups taught.
- Teach Art & Design to classes/groups as annually timetabled, (in the new suite of rooms), giving all students in the school the opportunity to learn ways of expressing themselves through a wide range of appropriately differentiated activities.
- Deliver an accredited Art & Design programme at KS4 and embed the programme over time according to the School Development Plan.
- Develop a good understanding of the tools and resources needed to enable all students to express themselves in a variety of creative ways. (This will include developing knowledge of assistive technology when working with PMLD students).
- Monitor and record progress and attainment in the subject for all students, linking in with the school's 'Solar' system and other progress-recording methodologies such as photographic and portfolio evidence.
- Direct the work of the part-time art technician in the organisation and resourcing of Art & Design teaching spaces.
- Stimulate interest in Art & Design across the school, including being involved in cross-curricular and extra-curricular activities, including maintaining links with the wider art community through regular gallery visits and workshops and entering exhibitions.
- Update specialist subject knowledge through appropriate training opportunities.
- Comply with all health and safety requirements attached to the use of the Art & Design facilities, taking advice as appropriate.
- Oversee and manage the annual budget for the subject.

B. Planning, Teaching and Class Management

- Providing a stimulating, balanced and age-appropriate timetable for all students in the class group based on schemes of work in all areas
- Identifying clear teaching objectives, specifying how they will be taught and assessed.
- Setting tasks which challenge students and ensure high levels of interest.
- Setting demanding and appropriate expectations
- Setting clear targets building on prior attainment.
- Providing clear structures for lessons, maintaining pace, motivation and challenge.
- Making effective use of assessment and ensuring coverage of the programmes of study.
- Ensuring effective teaching and best use of available time.
- Ensuring effective partnership with staff supporting within and/or outside the classroom.
- Using ICT to advance learning
- Monitoring and intervening to ensure sound learning and discipline
- Using a variety of teaching methods and strategies to:
 - match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - question effectively, listen carefully to students, give attention to errors and misconceptions
 - select appropriate learning resources
- Ensuring students acquire and consolidate knowledge, skills and understanding appropriate to the subjects taught.
- Organising the class resources and displays to create a stimulating environment.
- Encourage students to think and talk about their learning, develop self control and independence, concentrate and persevere, and listen attentively.
- Work closely with the team leader, in leading and managing the classroom team of support and lunchtime staff to enable their time and skills to be fully used.

C. Monitoring, Assessment, Recording and Reporting

Class teachers monitor, assess and report the progress of the students by:

- Assessing how well the learning objectives have been achieved and use them to improve specific aspects of teaching.
- Devising individual education plans for each student and ensuring their implementation.
- Monitoring and evaluating students' work and setting learning targets for their progress.
- Assessing and recording students' progress systematically; keeping records to check that work is understood and completed; monitoring strengths and weaknesses to inform planning and recognising the level at which a student is achieving.
- Preparing and presenting informative reports to parents/carers, including the annual summative reports addressed at each students annual review meeting.

D. Other Professional Requirements

- Have a working knowledge of teachers' professional duties and legal liabilities e.g. equal opportunities.
- Operate at all times within the stated policies and practices of the school.

- Establish effective working relationships and set a good example through their presentation and personal and professional conduct.
 - Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school.
 - Liaise fully with other professionals involved with each student in order to devise and monitor learning programmes.
 - Attend staff meetings and other curriculum workshops.
 - Take responsibility for their own professional development and duties in relation to school policies and practices
 - Liaise effectively with parents/carers and governors when required
 - Manage and direct any student or volunteer assigned to the class.
 - Take responsibility for the coordination of a curriculum area within the school.
 - Accept any reasonable additional responsibilities which might from time to time be determined.
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