**Teaching Application Form**

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| **Application for the post of:** |  |
| **Name of school you are applying to:** |  |
| **Where did you see this vacancy?** |  |

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| **Personal Details** | | | | | | | | |
| Surname | |  | | | | | | |
| First Names | |  | | | | | | |
| Title | |  | | | | | | |
| Home Address | |  | | | | | | |
| Daytime telephone number | |  | | | | | | |
| Evening telephone number | |  | | | | | | |
| Email | |  | | | | | | |
| Preferred method of contact | |  | | | | | | |
| National Insurance Number | |  | | | | | | |
| Teacher reference number (DfE number) | |  | | | | | | |
| Do you require a permit for working in the UK?  You will be required to produce evidence of eligibility to work in the UK. | | | Yes |  | No | |  | |
| Details: |  | | | | | | | |
| Do you have access to transport for work related travel? | | | Yes |  | | No | |  |

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| **Education and Qualifications**  Please give details of secondary schools/colleges/university attended and subjects passed. Please give details of any educational, technical and/or professional qualifications. If you are currently studying please provide details of the qualification concerned. If study was on a part time basis please specify. | | | | |
| Name of school/ college/university | Dates | | Subject and Qualification | Grade and date awarded |
| From | To |  |
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| **FURTHER TRAINING AND MEMBERSHIP OF PROFESSIONAL BODIES** |
| Training courses, certificates, diplomas, including membership of professional bodies, particularly any which are relevant to this post. |
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| **Employment History**  Present Appointment | |
| Post Held: |  |
| Name of current employer: |  |
| Address: |  |
| Dates appointed: |  |
| Current salary and grade: |  |
| Number on Roll: |  |
| Notice required and/or date available if appointed: |  |

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| **Previous Experience of Teaching**  List in chronological order, with most recent employment first. If part-time appointment please state. A continuous employment history is required from when you left full-time education. Please explain any breaks in employment. | | | | | |
| Dates (month and year) | | Name of Employer | Post (including responsibilities and grade/ salary) | Type of School (including no. on roll and age range) | Reason for Leaving |
| From | To |
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| **Previous Experience**  Include part time and voluntary work as well as any time spend out of employment – travelling, caring for family etc. with reasons for leaving employment. |
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| Reasons for applying for the post/information in support of your application.  Please provide a written statement, no longer than 2 sides of A4, detailing why you believe your personal qualities and experience are relevant to your suitability for the post advertised and how you meet the person specification. You should use specific – and where possible, different - examples of your **experience** and describe the **impact** of your actions. Please include other interests or any other information you wish to be taken into consideration. |
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| **Rehabilitation of Offenders Act 1974**  In order to protect certain vulnerable groups within society, there are a number of posts that are exempt from the provisions of the Rehabilitation of Offenders Act 1974. These include positions where there is access to children in the course of normal duties. As the post you have applied for falls within this category, it will be exempt from the provisions of the Rehabilitation of Offenders Act by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.    Applicants for such posts are not entitled to withhold any information about convictions, cautions, warnings and reprimands which for other purposes are "spent" under the provisions of the Act. If you are successful with this application, any failure to disclose such information could result in dismissal or disciplinary action. Any information provided will be confidential and will be considered only in relation to posts to which the Order applies. A check will be made with the Disclosure and Barring Service.    **Have you at any time received or had pending a criminal conviction, caution, warning, reprimand or bind-over? Yes / No**  If yes, please provide details | | | |
| **References**  Please give details of two referees who are able to comment on your suitability for the job, one of whom must be your present or most recent employer. References will be sought on shortlisted candidate and previous employers may be contacted to verify particular experience of qualifications prior to interview. References from **friends and relatives** **are not acceptable.** | | | |
| Reference 1 | | Reference 2 | |
| Name: |  | Name: |  |
| Address: |  | Address: |  |
| Telephone Number: |  | Telephone Number: |  |
| Email: |  | Email: |  |
| Position/Occupation: |  | Position/Occupation: |  |
| Relationship to you: |  | Relationship to you: |  |

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| **Further Information** | | | | | |
| Please give the date you were awarded Qualified Teacher Status? |  | | | | |
| QTS Certificate number (if available) |  | | | | |
| Have you successfully completed a period of induction as a qualified teacher in this country where the DfE required this? | | Yes |  | No |  |
| If Yes, please give date of completion, and LA where induction was completed: |  | | | | |
| Are you subject to any conditions or prohibitions placed on you by the DfE Teaching Agency (or any other body in the UK)? If Yes, give full details (continuing on additional sheet as required) |  | | | | |
| Do you consider yourself to have a disability? | Yes |  | No | |  |
| If yes, would the provision of any aids or modification assist you in carrying out the duties of the post? |  | | | | |
| Is there anything we need to know about your disability in order to offer you a fair selection interview? |  | | | | |

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| Declaration:  I certify that all information given by me on this form and in supporting documents is correct to the best of my knowledge, and that all questions have been fully and accurately answered, and that I possess all qualifications which I claim to hold. I understand that any job offer will be conditional on references that are satisfactory to the Bath & Wells Multi-Academy Trust.  To the best of my knowledge and belief the information supplied by me on each section of this form is correct.  I understand that my name will be withdrawn from the list of candidates if, prior to the appointment, I am found knowingly to have omitted or concealed any relevant fact about my eligibility for the post, and I acknowledge that such discovery subsequent to appointment is likely to lead to my dismissal without notice.  I understand that appointment to this post is subject to a satisfactory Enhanced Disclosure and Barring Service Check. I also understand that, under the terms of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975, and subsequent amendments, I am required to disclose any record I may have of criminal convictions, and to attach details of such convictions.  I hereby consent to the processing of sensitive personal data, as defined in the Data Protection Act 1998, involved in the consideration of this application. | | | |
| Signature |  | Date |  |

**Please return this form by no later than the advertised closing date to the school office or via email.**

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| **EQUAL OPPORTUNITIES MONITORING FORM** | | | | | | | | | | | |
| The Bath & Wells Multi-Academy Trust supports equal opportunities in employment and opposes all forms of unlawful and unfair discrimination. Our aim is to ensure that job applicants and employees are treated equally and fairly and are recruited, selected, trained and promoted on the basis of job requirements, skills, abilities and other objective and job related criteria. We will also ensure that individuals are not disadvantaged by conditions or requirements, which cannot be shown to be justified as being necessary for the safe and effective performance of the job.  To assist us with this aim and to comply with legislation, we would ask that you please complete and return this form. This information will be used solely for monitoring purposes and will not be available to those involved in the selection process. | | | | | | | | | | | |
| Vacancy Applied for: | | |  | | | | | | | | |
| Name: | | |  | | | | | | | | |
| Date of birth: | | |  | | | | | | | | |
| **Gender and Marital Status** | | | | | | | | | | | |
| ☐Female | | | | ☐Male | | | | | | ☐Transgender | |
| ☐Single | | ☐Married/Civil Partnership | | | | ☐Widowed | | | ☐Divorced | | |
| **Ethnic Origin (mark one box only)** | | | | | | | | | | | |
| ☐White | ☐Mixed | | | | ☐Asian or Asian Black | | ☐Black or Black British | | | | ☐Other Ethnic Groups |
| ☐British | ☐White & Black Caribbean | | | | ☐Indian | | ☐Caribbean | | | | ☐Chinese |
| ☐Irish | ☐White & Black African | | | | ☐Pakistani | | ☐African | | | | ☐Other ethnic group |
| ☐Bangladeshi | ☐White & Asian | | | | ☐Other White background | | ☐Other black background | | | |  |
| **Sexual Orientation** | | | | | | | | | | | |
| ☐Bisexual | | ☐Gay | | ☐Heterosexual | | | | ☐Other | | ☐Prefer not to say | |
| Please state any particular assistance or facilities you may require in attending an interview. | | | |  | | | | | | | |