



Job Description:

Teacher of Geography (Part-time 0.6 Maternity Cover)

Fixed Term Contract: April 2019 to March 2020

This role reports to the Head of Geography

Scope of role

As a Teacher of Geography the post holder will be an outstanding classroom practitioner with excellent subject knowledge and a passion for Geography. They should enjoy all aspects of Geography and have experience of teaching up to GCSE. They should have knowledge and understanding of effective teaching and learning styles and of monitoring assessment, recording and reporting of pupils' progress. The post holder will also have a strong work ethic and a willingness to participate in fieldwork where appropriate.

As a member of the teaching staff the post holder will be expected to involve themselves in school life.

Main responsibilities

- Undertake the preparation, marking and report writing required to ensure that their pupils achieve the highest possible standards and carry out any reasonable subject-related duties assigned to them by their Head of Department.
- Ensure the safety and good conduct of the pupils, and help to enforce the pupils' Code of Conduct and Dress Code.
- Carry out such duties, including cover for absent colleagues and examination invigilation, as are allocated to them by the Assistant Heads punctually, efficiently and in accordance to School practice.
- Attend assemblies, weekly staff briefing, staff meetings, parents' evenings, Founder's Day, the Year 13 Leavers' Ceremony and similar important functions out of school hours; participate in the invigilation or marking of the Saturday Entrance Examination; be willing to accompany school trips undertaken by their own departments or involving pupils whom they would normally teach at that time.
- Attend relevant in-service training as appropriate, after obtaining the consent of their Head of Department and the Headmistress.
- Such other duties as may be reasonably required.

Key skills and experience:

Essential

- A good degree in Geography, preferably with QTS.
- The ability to demonstrate effectively the skill of communicating information and concepts with energy, enthusiasm and dynamism.
- Awareness of the statutory requirements concerning Equal Opportunities, LDD & SEN, Child Protection and particularly of Health and Safety in science.
- Ability to apply effective strategies to monitor pupils' motivation and morale.
- The skills to create a happy, challenging and effective learning environment in lessons.
- Ability to develop good personal relationships within a team.
- Good IT skills including Microsoft Word, Excel and PowerPoint.
- Be enthusiastic and approachable.
- Demonstrate empathy and patience as well as commitment.
- Ability to promote the school's aims positively.
- Demonstrate a high degree of organisation and resource to meet deadlines.

Desirable

- Experience of teaching academically able students.
- Experience of using IT to engage pupils in learning.
- Experience of GIS.
- Enthusiasm for sharing knowledge of best practice.

Equal Opportunities

It is the policy of the school to provide equal opportunities for all qualified individuals regardless of race, colour, religion, ethnic or national origin, sexual orientation, age, gender, medical condition or disability.

Child Protection

All staff have a responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible or with whom they come into contact and to adhere to and ensure compliance with the school's Child Protection Policy at all times.