

PART-TIME (0.4 to 0.6) TEACHER OF MANDARIN CHINESE REQUIRED FROM SEPTEMBER 2018

The School

St Gabriel's is an independent forward thinking day school (GSA/IAPS) with traditional values. St Gabriel's, founded in 1929, is for girls aged 6 months to 18 years and boys aged 6 months to 11 years.

Our school is located in the spectacular setting of Sandford Priory, to the south of Newbury, and occupies a beautiful Grade 1 listed building in 54 acres of parkland landscaped by "Capability" Brown, which provides a gracious setting in which to work.

St Gabriel's pupils thrive through strong, effective pastoral support; our broad curriculum and range of activities afford each pupil the opportunity to enjoy success according to their particular talents. St Gabriel's is no ordinary school; parents are always impressed by the sense of purpose and enthusiasm of the talented, committed staff and the confidence of the extremely happy pupils.

Our passionate staff deliver inspirational teaching and exceptional pastoral care creating a relaxed and friendly environment for learning. Pupils are provided with the opportunities to develop their confidence, talents and potential, enabling them to achieve high levels of success and readiness for the future.

The Post

This forward thinking School now wishes to appoint a Part-Time (0.4 to 0.6) Teacher of Mandarin Chinese who will be responsible to the Head of Modern Foreign Languages for the teaching of Mandarin Chinese at St Gabriel's, ensuring that each pupil is positively encouraged to develop their potential in the subject to the full. The department is currently experiencing an exciting programme of development with its own purpose-built block. It is expected that the teacher will assist the Head of Modern Foreign Languages in establishing an ethos of high expectation and enthusiasm throughout the department and in the classroom.

The Part-Time Teacher of Mandarin Chinese will contribute to maintaining and further developing the high profile of the department both in school and in the wider community.

The Part-Time Teacher of Mandarin will hold a PGCE or equivalent qualification.

Key Tasks

Teaching and Learning

- To teach Mandarin Chinese throughout the School, from KS1 up to and including GCSE and A level/Cambridge Pre-U, or as required by the Principal.
- To prepare and provide classroom activities appropriate to each year group.
- To prepare, set and mark class work or homework as appropriate for pupils in accordance with the School's Assessment for Learning Policy.
- To set, mark and analyse internal examinations and tests as necessary.
- To monitor standards of achievement, ensuring that assessment is regular, informative and in accordance with the School's Assessment for Learning Policy.
- To attend parents' evenings and communicate with parents whenever necessary throughout the year.

- The Part-Time Teacher of Mandarin Chinese will keep up to date with curriculum development and teaching techniques.
- To help to produce, implement and review the department's schemes of work in order to provide a well-coordinated and differentiated programme of study.
- To arrange, or assist in the arrangement of regular extra-curricular visits to theatres or clubs that support teaching and learning and promote further the study and enjoyment of Mandarin Chinese at St Gabriel's.
- To accompany the pupils on extra-curricular visits, including overseas visits, as required by the Principal and Head of Modern Foreign Languages.

Pastoral Care and Welfare of Pupils

Pastoral care at St Gabriel's supports the learning, behaviour and welfare of all our pupils. The pupils in our care are individuals and we recognise that each and every child arrives at the school with potential and must be able to succeed in our environment. Each pupil and their parents are therefore entitled to and receive specific, focussed support, which is adapted at every stage of her development according to her needs.

St Gabriel's aims to sustain excellent standards of pastoral care. The school is committed to the ongoing support of existing staff through a variety of INSET on important issues relating to the welfare of children and to the training and support of new staff through its programme of Induction.

We promote moral and spiritual values through the quality of relationships between pupils and between pupils and staff; its commitment to the care of others remains paramount to the ethos of the school.

Staff play an important role as Form Teachers within a strong pastoral framework. Other responsibilities include supervision duties as required by the Vice-Principal, attendance at and preparation of School events such as Open Morning, Speech Day and Carol Service, and other such events as the Principal may reasonably require.

Salary

St Gabriel's has its own generous salary scales and the DfEE Superannuation Scheme applies.

Method of Application

Please apply by completing the Confidential Application Form and return it to Mr Ricki Smith, Principal, St. Gabriel's, Sandleford Priory, Newbury, Berkshire RG20 9BD. Applications should arrive by Friday, 23 February. Interviews will be held week commencing 12 March.

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the school's Child Protection (Safeguarding) Policy & Safeguarding Guidance at all times. If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, s/he must report any concerns to the school's Designed Safeguarding Lead or to the Principal.