



CITY AND ISLINGTON
COLLEGE

JOB DESCRIPTION AND PERSON SPECIFICATION

A. POSITION DETAILS

TITLE OF POST:	Animal Science Technician - Casual
RESPONSIBLE TO:	Senior Science Technician
GRADE:	Business Support Scale 4 Casual Rate
SALARY:	£10.68 per hour
CLOSING DATE:	Tuesday 24 th July 2018

**Casual Workers are appointed to our casual register and working hours can vary anything from a couple of hours a week during term time, to some weeks occasionally to support during key times throughout the year. The hours and times are not fixed – we will ask you if you are available for cover.*

B. PURPOSE OF THE JOB:

- To work as a member of a team providing technical support to the Centre for Applied Sciences with a particular but NOT exclusive emphasis on courses within Animal Care, Animal Management and Veterinary Nursing.

C. MAIN DUTIES AND RESPONSIBILITIES

- Retrieving and clearing up apparatus, laboratories and animal care Centre etc.
- Assisting in the maintenance of the animal care and environment facilities at the Centre for Applied Sciences
- General maintenance and husbandry (including cleaning and feeding) of animals, plants and equipment. Please note that there will be some weekend and bank holiday feeding of the animals required
- Assisting and assessing learners in practical classes as requested
- Participation in the organisation, purchasing and storage of food and materials
- Assisting in the maintenance of specialist resources (e.g. plant and animal collections)
- Assisting in the building, maintenance and repair of animal enclosures including aquarium systems and filtration equipment
- Disposing of laboratory hazardous waste as per Legal Guideline
- Participating in the maintenance of satisfactory standards of safety and security in relation to the technician service to the Science area in accordance with College policy and relevant legislations
- Other appropriate technical duties as requested by the Chief Science Technician. This may involve work in any area of the department and on any of the College sites

D. EXPECTATIONS OF THE POST HOLDER

- Ensure that the College policy for equality of opportunity is adhered to and promoted in all aspects of the post holder's work
- Ensure effective quality control and continuous improvement in all aspects of the work and responsibilities attached to this post, in keeping with the College's quality assurance procedures and systems
- Undertake responsibilities for safeguarding and protecting the welfare of children and vulnerable adults
- To comply with and promote College Health and Safety policies and procedures and to undertake recommended Health and Safety training as and when necessary
- Be committed to professional self-development, through participation in in-service training as necessary for the successful carrying out of the job
- Undertake such other duties as are commensurate with the grade of the post, as may be reasonably required at the initial place of work or at other locations in the College

N.B. This job description is designed to outline a range of main duties that may be encountered. It is not designed to be an exhaustive listing of tasks and can be varied in consultation with the post holder in order to reflect changes in the job or the organisation.

E. PERSON SPECIFICATION

Important:

- When completing your application form and writing your supporting statement please make sure that you cover all the points in the Person Specification using each criterion as a separate heading.
- Please download a copy of our **Business Support Competency Framework** from <http://www.candi.ac.uk/working-for-us/vacancies/application-information/>. These standards are reflected in aspects of the Person Specification and are assessed in the recruitment process.

Qualifications and Experience

1. BTEC Level 3 Diploma in Science or Animal Management, Advanced Diploma in Environment and Land Based Studies or equivalent qualifications in appropriate subjects

Knowledge and Understanding

2. General knowledge of animal care, especially relating to fishes, small and exotic animals and their husbandry
3. An understanding and commitment to the College policy on Equality of Opportunity and a willingness to promote these in all aspects of the work

Skills and Abilities

4. Ability to operate prescribed systems relating to laboratory organisation including keeping appropriate written and computerised records
5. Ability to work as a member of a team in a teaching environment
6. Ability to communicate effectively with staff and students

This post is subject to an enhanced Disclosure and Barring Service (DBS) disclosure