



JOB DESCRIPTION

Teaching students of all abilities in a designated subject. Providing a full and pro-active commitment to the academic, pastoral and boarding life of the school. Performing duties in the most cost-effective and efficient way, demonstrating all due care to safer practice for children and for all relevant Health and Safety legislation. Satisfy all criteria and checks relating to suitability to work in a school environment.

GENERAL RESPONSIBILITIES OF TEACHERS:

- 1) Supporting the policies and aims of the School and exercising the highest standards of professionalism.
- 2) Preparing lessons in accordance with the Schemes of Work set out by the Head of Department.
- 3) Teaching in such a manner as to maintain the best academic standard, supporting the individual needs of pupils and encouraging an enthusiasm for, and an interest in, the subject.
- 4) Marking pupils' work on a regular basis, allocate grades and targets as agreed with the Head of Departments and writing reports by the set deadlines.
- 5) Keeping up to date with current educational developments and attending any necessary courses as advised or instructed by the Head of Department or Director of Professional Development.
- 6) Undertaking, as directed, agreed supervisory tasks and being a House Tutor, supporting activities within the house.
- 7) Attending Staff Meetings, Staff briefings and Parents' meetings.
- 8) Attending full School Assemblies and Year Group Assemblies as appropriate.
- 9) Contributing to the general breadth and quality of pupils' experiences within the School by
 - a) Helping to provide opportunities for curriculum enhancement
 - b) Contributing to sport and to the running of activities
 - c) Supervising social and cultural activities according to the published rota
- 10) Taking part in the School's system of Professional Review.
- 11) Carrying out duties in the most cost-effective and efficient way, demonstrating all due care to safer practice for children and for all relevant Health and Safety legislation.