



ST LAURENCE EDUCATION TRUST

GRADUATE SPORTS ASSISTANT (YEAR 1)

PREFERRED SPECIALISMS: HOCKEY / NETBALL / TENNIS / CRICKET

Job Description

Purpose of the Job

Assist in the planning and delivery of a coordinated programme of high quality, professional sporting opportunities, that are progressive and reflective of the needs of Ampleforth College. Carrying out duties in the most cost-effective and efficient way, demonstrating all due care to safer practice for children and for all relevant Health and Safety legislation.

Main Duties

1. To be able to assist with the planning and delivery of 10 – 18 Core Physical Education, Games and Activity sessions.
2. To accompany school teams to and provide coaching at fixtures and/or tournaments – across all 3 school terms.
3. To attend any preseason training that is required – across all 3 school terms.
4. Run or assist with after school sessions as required as part of the Sports Performance / Development Programme (provide individual supervision/tutoring if required).
5. Ensure a high quality, enjoyable teaching and coaching experience centred on the needs of the participants.
6. To develop new initiatives in partnership with the Director of Sport.
7. To attend meetings with school staff members, as and when required.
8. To be a positive role model, creating a positive and fun environment in which to motivate and encourage young people to participate in sporting activity.
9. Assist with administrative tasks or undertake other responsibilities which the Director of Sport considers to be appropriate to the role – including ongoing management of the VLE, website and resource management.
10. Undertake social, day and evening duties in a boarding house if required under the supervision of a Housemaster or Housemistress.
11. Assist with the delivery of the Sports Leadership Programme.
12. Commit fully to the requirements of a busy boarding school, which will include a commitment to Saturday matches and other week-end activities, as well as some school supervision duties during the term, as carried out by other teaching staff.
13. To maintain a current knowledge of Ampleforth College's policies and practices, and to agree to abide by a code of conduct and carry out duties in accordance with school policies, including equal opportunities, child protection, Health and Safety, etc.

14. Ampleforth College is part of the Diocese of Middlesbrough Teaching School Alliance. There might be the opportunity to undertake ITT in September 2019.

Specific Objectives for the appraisal period

[To be allocated]

Resources directly managed

Staff: None

Budgets: None

Line Manager

Director of Sport

Counter-signing Officer for the annual appraisal

Headmaster